



POINCIANA
HIGH SCHOOL

Welcome to
Poinciana
High School!

Student
Services
Nuts & Bolts



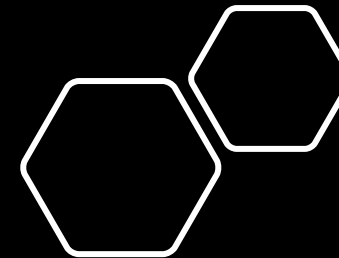


23/24 Bell Schedule
Monday, Tuesday, Thursday & Friday

Monday, Friday	MINS	PERIOD
07:15 – 07:18 (morning announcements) 07:18 – 08:08	53	01
08:13 – 09:02	49	02
09:07 – 9:56	49	03
10:01 – 10:50	49	04
10:50 – 11:25	35	LUNCH A
10:55 – 11:46	51	5 CLASS B
11:30 – 12:21	51	5 CLASS A
11:46 – 12:21	35	LUNCH B
12:26 – 01:16	50	06
01:21 – 02:10	49	07

Wednesday

WED	MINS	PERIOD
07:15 – 07:58	43	01
08:03 – 08:44	41	02
08:49 – 09:30	41	03
09:35 – 10:16	41	04
10:16 – 10:51	35	LUNCH A
10:21 – 11:02	41	5 CLASS B
10:56 – 11:37	41	5 CLASS A
11:02 – 11:37	35	LUNCH B
11:42 – 12:23	41	06
12:28 – 01:10	42	07



POINCIANA HIGH'S MENTAL HEALTH TEAM



Don Petrella
A-Corcino



*Wilmarie
Rivera-Sierra*
Cordero-He



Taylor Donovan
Dual Enrollment,
Hi-Me



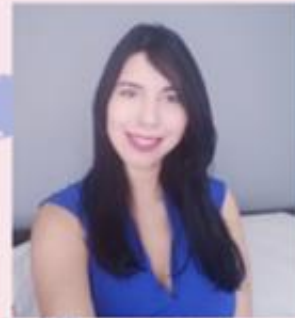
Mariellie Ruiz
Mi-N & AVID



Girany Pillot
O-Sam



Dana High
San-Z & Access



Lorena Fundora
Social Worker
Mon & Wed-Fri

College and Career Center – Room 276

College & Career Counselor



Naivasha Mangrum

College and Career


naivasha.mangrum@osceolaschools.net

- Xello lessons & resources
- Scholarship opportunities
- Service opportunities
- Financial aid assistance (FAFSA)
- College exploration & application support
- ACT/SAT fee waivers
- College application fee waivers
- Military exploration
- Trade school exploration and preparation
- Field trips,
- Career exploration & preparation

Student Supports


Robert Miller

9-11th Grade Interventionist

- **At-Risk Freshmen and Sophomores with focus on 11th graders**
 - **Identify needs and implement interventions**
 - **Focus on academics and behavior**
 - **Facilitate restorative conferences between teachers and students**
 - **Collaborate with counselors, deans, teachers, parents & students**
 - **Assist with discipline and relationship building**
- 

Student Supports

Sina Vincutonis Graduation Coach

- **At-Risk Seniors**
 - **Identify needs and implement interventions**
 - **Focus on ACT & SAT**
 - **ACT & SAT Registration & Boot Camps**
 - **Collaborate with counselors, deans, teachers, parents & students**
 - **School PLC Lead**
- 

Contact Info and Lunch Hours



2023 - 2024

SCHOOL COUNSELOR ASSIGNMENTS

Counselor	Student Last Names & Groups	Point(s) of Contact	Extension
Mr. Petrella	Last Names: A – Corcino ASCEND Students	Student Internships	83305 *T/TH
Mrs. Rivera Sierra	Last Names: Cordero - He	Osceola Business Academy	83308 *T/TH
Mrs. Donovan	Last Names: Hi-Me Dual Enrollment Students	Lead Counselor	*83306 M/W
Mrs. Ruiz	Last Names: Mi-N AVID Students	AVID Program	*83307 M/W
Ms. Pillot	Last Names: O – Sam	Threat Assessment, Panorama, Wellness Wednesday	*83304 M/W
Ms. High	Last Names San - Z ACCESS ESE Students	Access Programs	*83302 T/Th
Ms. Mangrum	College & Career Counselor: All Students	Post-Secondary, Scholarships, ACT /SAT Registration, Xello	83269

***Lunch hours
will start in
September**

Graduation Requirements

- 24 Credits
- 2.0 GPA
- Level 3 or higher in the 10th grade Reading FSA/FAST
- Level 3 or higher in the Algebra 1 EOC exam
(or passing score on an approved alternate exam)

Other Important Tests

Geometry, Biology, US History EOC = 30% of overall grade



Reading		
FSA Reading & Retakes	SAT EBRW	ACT Reading/English combined <small>(scores do NOT have to be from same test administration; round up if .5 average)</small>
350	480	18

Math				
Algebra 1 & Retakes	Geometry & Retakes	PSAT/NMSQT <small>(NO PSAT 8/9)</small>	SAT- Math	ACT- Math
497	499	430	420	16

Credit Breakdown

MATH (4 Credits)

- Algebra I
- Geometry
- 2 additional Math credits

SCIENCE (3 Credits)

- Biology
- 2 additional Science credits

SOCIAL STUDIES (3 Credits)

- World History
- US History
- Government & Econ. w/ Fin. Lit

ENGLISH (4 Credits)

- 4.0 English

PHYSICAL EDUCATION (1 Credit)

- HOPE OR
- Personal Fitness & 1 other PE class

PERFORMING/FINE ARTS (1 Credit)

ELECTIVES (8 Credits)

- 2 credits in the same world language are required for admission into state universities (Not High School Graduation)



LAST NAMES	DEAN	EXTENSION
A-E	Robinson	83108
F-L	Cuellar	83106
M-Q	Gutierrez	83104
R-Z	Scott	83107

Meet Student Services

- **Ms. Hernandez –Dean’s Office Secretary**
- **Mr. Stephen Darago – Asst. Principal of Student Services**

School Uniforms

Poinciana High School will enforce the following dress code policy for the 2023-2024 school year.

- Navy blue, black or tan colored khaki, dark blue or black denim shorts, slacks, skirts, skorts, jumpers or similar clothing made of twill, corduroy, or denim material.
- White, blue, red, black or grey collared shirt – such as polos, oxfords or dress shirts – small logo is acceptable. Shirts **MUST** be one solid color.
- White, blue, red, black or grey t-shirts – No designs (**SOLID COLORS ONLY**)
- College and Military shirts are allowed every day!
- REP the P Spirit shirts are allowed every day! – **MUST** be school sponsored and may not be altered in any way.



Other things to remember...

- Pants and Jeans with rips and frays or small holes are permitted. **No rips or holes above the mid-thighs**
- Sweatpants **ARE** allowed, (**LEGGINGS, and JEGGINS ARE NOT ALLOWED**).
- Shirts and pants must be appropriate in size to the student's body – they should not be over or undersized and should be worn at an appropriate height – undergarments should not be visible. Shirts should not be tied up. (**No mid skin showing**) (**No V-Neck T-shirts**)
- The hem of shorts, skirts or dresses **MUST** reach mid-thigh in length, (finger-tip length.)
- Hats, headgear, or any head covering (skull caps, doo rags, etc.) are **NEVER** permitted.
- Hoods **MUST** be taken down upon entering any building/classroom and throughout campus (breezeways/hallways)
- Earbuds/Airpods **MUST** be removed from ears and put away (pocket/backpack) upon entering classroom.

******School leadership team has final authority to decide if clothing complies with the school rules. ******

******All students **MUST** arrive on campus already dressed in dress code – not with it in their back packs/bags – and not being carried in their hands/around their shoulders. Students who are not in dress code when they arrive on campus will receive an infraction for dress code, even if they have their items with them. ******



No hoods, caps, hats, or headgear will be allowed on inside of any classroom or school building.

There will be immediate consequences for any student that fails to follow this procedure. This is your warning!

Jewelry with Inappropriate designs are not allowed!



- Please be RESPECTFUL and remove your sunglasses/shades once you are inside any building
 - Classroom
 - Cafeteria
 - Gym
 - Auditorium
 - Etc.



T-Shirts!!!

- Students will be allowed to wear Poinciana High School spirit shirts/REP the P shirts any day of the week!
- Solid White, Navy Blue, Red, Black or Gray T-Shirts are allowed any day of the week. (No V-Neck T-Shirts)
- Shirts must be official (sports teams, clubs etc..)
- Shirts may not be altered in any way.
- Shirts with a Design is not Allowed

2023-2024 Cell Phone & Electronic Device Policy



HB 379

If a student is caught with a cell phone or electronic device (including Smart watches, Earbuds, tablets, etc.) visible during class, the following matrix will be used to process each occurrence.

*****No Cell Phone Recording Allowed on School Campus*****

First Instance: Teacher will have a conference with the student, reminding them of the classroom/school expectation, documents in Focus.

First Referral: Teacher will write referral; Dean will confiscate phone and parent will be called/ phone return at the end of the day.

Second Referral: Teacher will write referral; Dean will confiscate phone; contact parent / return phone at end of week.

Third Referral: Teacher will write the referral; Dean will confiscate phone; parent have to pick-up.

Fourth Referral: Teacher will write the referral; Dean will confiscate phone & contact parent, parent have to pick-up

Fifth Referral: Referral will be coded DEFIANCE.

Loss of Cell Phone Privileges if caught Recording during lunch

Cell Phone Expectations

Cell phones, Headphones, AirPods, or any electronic device should NOT be visible during transitioning in Hallways or Courtyard Area.

Failure to follow these Rules will Result in Behavior Consequences.



Tardy Slips

- If a student arrives late to class, they may enter **ONLY** if they have a tardy slip.
- If NO tardy slip... please go to Student Services or a nearby administrator for a pass.
- Students exiting from the gym, building 14, and portables will be released early.
- Tardies to class will be tracked in Hero and consequences will be given for excessive tardies.





Student Parking-Fee

\$31.00

- If you drive to school, you must have a parking pass visibly displayed.
- Please see Ms. Hernandez in Student Services (Dean's Office) to get a parking application before school and after school
- You must have a valid Driver's license not a restrict permit
 - If a student does not have their Original Parking pass there will be a \$50.00 fee & possible Towing

**STUDENT
PARKING
ONLY
PARKING
PERMIT
REQUIRED**

No Off-Campus Lunch Passes this School Year!!!



Lunch

- If you want to see a teacher for academic purposes during lunch, you **MUST** have a pass, filled out and signed by a teacher.
- If you do not have pass, you will not be permitted to leave lunch area.
- Please stay within the indoor/outdoor cafeteria areas. Do not sit on lunch windows.
- Please do not sit in front of gym or breezeway.
- There is no eating at any of the hallways.
- Basketball will only be allowed every day of the week. However, if trash is left on the court it will be canceled the following day. Please take pride in our new court.

The School District of Osceola County, Florida
PASS

Date _____ Time _____ am/pm

Please: admit excuse

Student Name _____

TO:

<input type="checkbox"/> auditorium	<input type="checkbox"/> clinic	<input type="checkbox"/> auditorium	<input type="checkbox"/> cli
<input type="checkbox"/> class _____	<input type="checkbox"/> computer lab	<input type="checkbox"/> class _____	<input type="checkbox"/> co
<input type="checkbox"/> counselor	<input type="checkbox"/> media center	<input type="checkbox"/> counselor	<input type="checkbox"/> m
<input type="checkbox"/> restroom		<input type="checkbox"/> restroom	
<input type="checkbox"/> office _____		<input type="checkbox"/> office _____	
<input type="checkbox"/> other _____		<input type="checkbox"/> other _____	

Reason _____ Reason _____

Thank-you, Signature _____

Return: Time _____ am/pm Signature _____

An Equal Opportunity Agency FC-850-0

Transition/End of Day

- It is extremely important to make an effort to move quickly, but carefully to your next class.
- At the end of the day please move directly to your exit point. Busses do not wait. Busses will depart at 2:20.
- Please go directly to your designated area. No students should be “hanging out” in the outdoor cafeteria area after school.
- Please visit businfo.Osceola.k12.fl.us to find bus information
- Enter your address and find your bus number before the end of the day.



Minor Infractions
&
Referrals



Minor Infractions

1

In most cases, teachers will give you a warning about any off task or inappropriate classroom behaviors.

2

Take these warnings seriously.

3

Any second violation will require the teacher to write a minor infraction and call your parents to explain the situation.

Discipline Referrals

- *Discipline Referrals are official documents that can be viewed by parents, district personnel, and occasionally, court officials.*
- *If after a minor infraction is written, teachers will begin the discipline referral process if behaviors continue.*
- *Some violations will be direct referrals with no warning or minor infraction.*
- *Our discipline matrix will be followed consistently with ALL students.*



2023-2024 PHS Discipline Matrix

	1st Instance	2nd Instance	1st Referral	2nd Referral	3rd Referral	4th Referral	5th Referral	6th Referral	7th Referral
Hero Tracker: DCV/TAS/TAC/UNA Dress Code Violation /Tardy to School/Tardy to Class/Unauthorized Area	Will be tracked and monitored via Hero				Will be tracked and monitored via Hero				
CHT/CLT/CLR/FFD/HRP/PRO/THR/UBS Cheating/Classroom Disruption/Classroom Rules/Failure to follow directions/Horseplay/Leaving Classroom/Profanity/Throwing Objects/Unauthorized buying/ selling merchandise	Teacher Reteaches the Expectation, Write Minor Infraction and Record in Focus under Student Documentation	Teacher has Conference w/ Student, Write Minor Infraction, Contact Parent via Phone or Email and Record in Focus under Student Documentation	Administrative Reprimand/ 2 day-Intervention Strategy	1/2 Day ISS	1 Day ISS	Mandatory Parent Meeting, Restorative Intervention & 1 day OSS	1 day OSS	Defiance	
SKC/LEA Skipping and Leaving School Grounds			After school Detention	1/2 Day ISS	1 Day ISS/ No Skipping Contract	1 Day OSS	Mandatory Parent Meeting & 1 Day OSS	Defiance	
INS Involent Attitude	Teacher reteach the expectation and Record in Focus under Student Documentation	Teacher has Conference w/ Student, Write Minor Infraction, Contact Parent via Phone or Email and Record in Focus under Student Documentation	2-Day Intervention Strategy	1/2 Day ISS	1 Day ISS	Mandatory Parent meeting & 1 Day OSS	1 Day OSS	Defiance	
BUS On Bus			Seat Change/Parent Contact	1 Day Bus Suspension	2 Day Bus Suspension	3 Days Bus Suspension	5 Days Bus Suspension	10 Days Bus Suspension	Defiance
DRP Disruptive Behavior			1-3 Days OSS	2-3 Days OSS & Restorative Intervention Meeting	3 Days OSS	Recommendation for Expulsion			
CPP Cellular / Communication Device	Teacher Reteach the Expectation and Record in Focus under Student Documentation	*If student Refuse to provide Phone- ISS / OSS*	Teacher write referral, Dean confiscates phone & call parent / return phone at end of day	Teacher write referral, Dean confiscates phone & call parent / return phone at end of week	Teacher write referral, Dean confiscates phone, Required Parent pick-up	Teacher write referral, Dean confiscates phone, Required Parent pick-up	Defiance		
DEF/INU/PRS Defiance/Insubordination/Profanity			1-3 Day OSS/ Mandatory parent	2-3 Days OSS	3 Days OSS	Defiance			



Code of Conduct

- **Fighting= 10 days OSS/ISS, 2nd offense expulsion**
- **Running to a fight or appears as though running to a fight or videotaping a fight = minimum 3 days of OSS**
- **Yelling/Verbal Confrontation that disrupts campus = minimum 3 days of OSS**
- **Vape pens will be confiscated plus 3 days OSS (FIRST OFFENSE)**
- **Drugs, Alcohol, Weapons - arrested and expelled**

What is HERO?

HERO is a school wide web-based program that we use at Poinciana High School to:

- Track: Tardy to School, Tardy to Class, Dress Code Violation & Unauthorized Area
- Positive Reward-HERO points
- Parent Communication



Student ID's

9th Grade- Will get ID's when school pictures are taken.

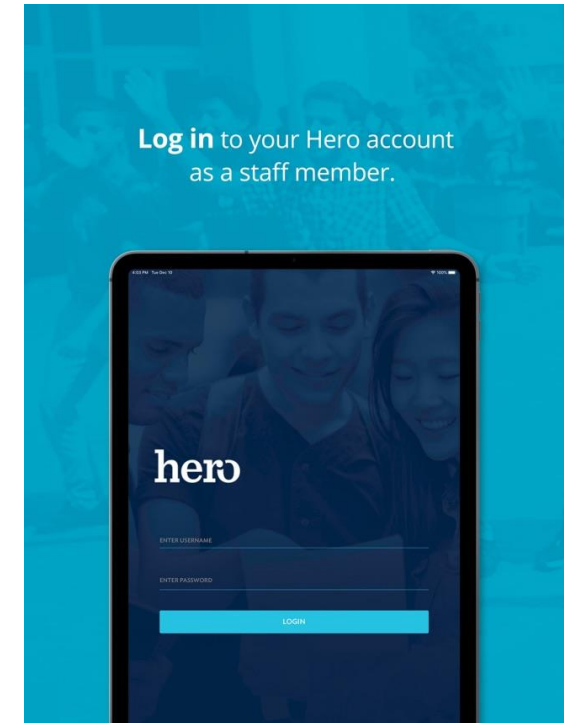
All other students, if you do not have an ID See Dean Robinson during lunch in from front of the Auditorium- Mon. Tue. Wed. Only

1st ID is Free, 2nd is \$5.00 on my schoolbucks



Student HERO access

- Initial Log-in must be done on the computer:
- access.heropowered.com/school/login
 - If you are new to the school, you must create an account
 - If you are returning you can use your credentials from last school year
 - If you forgot your password, you could click on the forgot password link
- Download the Hero student app A.S.A.P. to keep track of points





P.B.I.S.
@
Poinciana
High School

POSITIVE BEHAVIOR INTERVENTION
AND SUPPORT



What is P.B.I.S.?

PBIS is used school wide

Positive Behavior Expectations
with incentives and
consequences

Recognition system for students
and teachers doing the right thing

The Role of the Teacher and Student



- Teachers play an essential role in developing, implementing and nourishing a healthy school culture. They:
 - Define expectations
 - Teach and re-teach the expected behavior
 - Recognize individuals when expected behaviors are demonstrated
-
- **Students “Rep the P” by following the rules and expectations.**

R - RESPECT

E – EDUCATION

P - PRIDE



What does **Respect** look like?

- Listen to reasons and explanations before you react
- Avoid situations and gossip that have nothing to do with what matters in life (family, friends, health, and success)
- Treat others as you would like to be treated
- Assist those people you see that are need of some help

How can you
show

Respect?

- As you walk past a group of students, you hear one girl calling another girl names and making fun of her in front of the group. The student turns to you and says, “Hey, look at this girl. Isn’t she ugly? She’ll never have a boyfriend.”
- What should you do or say?
- What are some other ways to show respect?



What does Education look like?

- Take advantage of every opportunity to learn and help your grade by completing all assignments
- Replace social media engagement with engagement in learning critical content
- Support the learning of each other to collectively improve the class
- Become task-oriented by completing the work first and then reward yourself with relaxation time

How can you
rep
Education?

- As you walk into math class, your phone starts blowing up! All of your friends must have something really important to tell you. You also have a huge test tomorrow and today is review day for the test. The procedure in class is to place your phone in your bag during class, but you need to get the news.
- What should you do in this situation?
- What are some other ways to rep education?



What does **Pride** look like?

- Choose behaviors that protect the school facilities and keep campus clean and classy
- Commit to actions that leave a positive legacy and inspire others to choose the same positive behaviors
- Speak positively about and defend the good things occurring at Poinciana High School
- Hold others accountable for protecting facilities and choosing behaviors that make things better for themselves and others
- Take time and perspective to appreciate and enjoy all accomplishments, no matter how big or small

How can you
show **P**ride?

- You are walking across campus during transition. You notice that some class campaign posters have fallen off of the wall and other students are just walking right over them. The teacher for that classroom is right there but does not see the posters.
- What do you do in this situation?
- What are some other ways to show pride?

P.B.I.S. Events!

Once a month, the P.B.I.S. team will sponsor an event for those students who have earned enough Hero points to participate. Those events include:

1. Food and drink
2. Sports events
3. Ice cream
4. “Rep the P” shirts
5. Popcorn
6. Cotton Candy
7. Basketball Fridays
8. And more . . .



P.B.I.S. Student of the month!

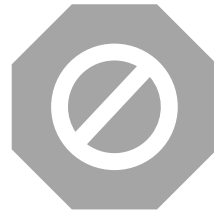
- **Student of the month!**
- **Student who earns the most Hero points each month will be rewarded with:**
 - **School morning announcement**
 - **Certificate of recognition**
 - **“Rep the P” T - shirt**



Athletics



If you plan on playing a sport this year, you must maintain at least a 2.0 GPA!



No exceptions!



Your coach will be notified if you receive any days of ISS or OSS.

Standards of Participation

- Minimum 2.0 GPA
- No more than 7 absences per semester
- No days of OSS
- Not meeting the Standards of Participation will prevent you from going to the following events: **Homecoming, Prom, and any field trips**



Remember to always REP
the P.

This is YOUR school. And we ALL work together to take care of it and each other.

Respect

Education

Pride





Thank
You!