

# The School District of Osceola County, Florida

817 Bill Beck Boulevard, Kissimmee, FL 34744-4495

Phone: (407) 870-4600

Purchasing: (407) 870-4630 FAX (407) 870-4616 [www.osceola.k12.fl.us](http://www.osceola.k12.fl.us)

**October 8, 2004**

**CALL FOR BID**

**BID # SDOC 05-026-RB**

Notice is hereby given that the Purchasing Department of the School District of Osceola County, Florida will receive proposals for **STUDENT PLANNERS / AGENDAS** at the Purchasing Office, located at 817 Bill Beck Blvd., Building 2000, Kissimmee, Florida 34744-4495, until **11:00 AM. on November 19, 2004**. All responses will be publicly opened in the Purchasing Office at that time. Recommendations will be made to the School Board at a regularly scheduled meeting.

All purchases resulting from this invitation to bid will be made by the approval of the School District of Osceola County, Florida. To receive a copy of the award recommendation, please include a stamped, self-addressed envelope.

The School District of Osceola County, Florida supports the Americans With Disabilities Act of 1990, and we will take all reasonable steps to accommodate individuals using our services, programs and activities. Where applicable all goods and/or construction must meet the provisions of the Americans With Disabilities Act of 1990 as adopted in January 1992. Request for reasonable accommodations must be made at least two (2) working days in advance of the event.

## **PUBLIC ENTITY CRIME & CONVICTED VENDOR LIST**

- ❖ Per the provisions of Florida Statute 287.133(2)(a), a person or affiliate who has been placed on the Convicted Vendor list for the State of Florida following a conviction for a public entity crime:
- ❖ May not submit a bid on a contract to provide any goods, or services to a Public Entity.
- ❖ May not submit a bid on a contract with a Public Entity, for the construction or repair of a public building or public work.
- ❖ May not submit bids on leases of real property to a Public Entity.
- ❖ May not be awarded or perform work as a contractor, supplier, subcontractor or consultant under a contract with any Public Entity.
- ❖ Convicted Vendors may not transact business with any Public Entity in excess of the threshold amount provided in Florida Statute 287.017 for a Category Two (2) for a period of thirty-six (36) months from the date of being placed on the Convicted Vendors List.

The proposer(s) certifies by submission of this Bid, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.

## **APPLICABLE LAW**

The laws of the State of Florida shall govern this contract: jurisdiction and venue shall lie in Osceola County, Florida.

**The School District of Osceola County, Florida**

817 Bill Beck Boulevard, Kissimmee, FL 34744-4495

Phone: (407) 870-4600

Purchasing: (407) 870-4630 FAX (407) 870-4616

**INVITATION TO BID**

**BID # SDOC 05-026-RB**

PLEASE CHECK YOUR BID FOR COMPLETENESS AND ACCURACY. THIS BID WILL BE CONSIDERED A BINDING CONTRACT IF YOU ARE AWARDED THIS BID.

NAME OF BID: STUDENT PLANNERS / AGENDAS

LEGAL NAME OF BIDDER: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY, STATE, ZIP CODE: \_\_\_\_\_

TELEPHONE: (Area Code) \_\_\_\_\_ FAX: (Area Code) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

TYPED SIGNATURE: \_\_\_\_\_ TITLE: \_\_\_\_\_

**REQUIRED BID SUBMITTAL CHECKLIST:**

Please be sure you have completed and enclosed this page along with the required documents checked below for your bid to be considered complete. Failure to do so may constitute your Bid as incomplete in the awarding process.

- ❖ Additional Submittals specific to this Bid may also be required. See bid for details.
- ❖ Drug Free Workplace Certification
- ❖ Insurance Documentation as specified in Bid
- ❖ Questionnaire
- ❖ Product Samples
- ❖ Balance of Product Line Submittals

**DUE TO THE RESTRICTED SIZE OF OUR BID FILE SPACE, WE REQUEST THAT YOU “DO NOT” SUBMIT YOUR BID RESPONSE IN 3-RING BINDERS.**

FC-220-120  
(Rev. 6/99)

**STATEMENT OF NO BID**

The School District of Osceola County, Florida  
Purchasing Department  
817 Bill Beck Boulevard, Building 2000  
Kissimmee, Florida 34744-4495

Attn: Rose Mary Burgos – Buyer 1

Bid # SDOC 05-026-RB

We, the undersigned, have declined not to bid for the following reasons.

- \_\_\_\_\_ We do not handle products/services in this classification
- \_\_\_\_\_ Opening date does not allow sufficient time to complete bid
- \_\_\_\_\_ Cannot supply at this time
- \_\_\_\_\_ Suitable but engaged in other work
- \_\_\_\_\_ Quantity too small
- \_\_\_\_\_ Cannot meet required delivery
- \_\_\_\_\_ Equivalent not presently available
- \_\_\_\_\_ Unable to meet specifications
- \_\_\_\_\_ Unable to meet insurance/bond requirements
- \_\_\_\_\_ Please remove our name from the vendor file only for the commodity listed above
- \_\_\_\_\_ Please remove our name from the School Board’s entire vendor files
- \_\_\_\_\_ Other reasons or remarks

\_\_\_\_\_  
\_\_\_\_\_

We understand that if the “No Bid” letter is not returned by the bid due date, our name may be deleted from the School District of Osceola County’s vendor list for this commodity.

Company Name \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Print Name of Authorized Person \_\_\_\_\_

Email Address for Authorized Person \_\_\_\_\_

Telephone Number \_\_\_\_\_

Fax Number \_\_\_\_\_

**DRUG FREE WORKPLACE**  
**CERTIFICATION FORM**  
**STUDENT PLANNERS / AGENDAS**

**Bid # SDOC 05-026-RB**

In accordance with Florida Statute 287.087, preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids, which are equal with respect to price, quality and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied Vendors has a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the work place, the business's policy of maintaining a drug-free work place, any available drug counseling, rehabilitation, and employee assistance programs and penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1) notify employees that as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

\_\_\_\_\_  
Vendor's Signature

**PLEASE FILL OUT THE LABEL BELOW AND ATTACH IT TO YOUR BID.**

Failure to do so may result in your name being removed from the School District of Osceola County's Vendor List for this commodity.

Cut out the Label below and attach it to your envelope

<b>DO NOT OPEN * SEALED BID * DO NOT OPEN</b>	
SEALED BID NUMBER:	<u>                    SDOC # 05-026-RB                    </u>
BID TITLE:	<u>                    STUDENT PLANNERS / AGENDAS                    </u>
BID TO BE OPENED ON	<u>  November 19, 2004  </u> AT <u>  11:00  </u> <u>  A.M.  </u>
BID ENCLOSED	<u>                    </u> "NO BID LETTER" ENCLOSED <u>                    </u>
Deliver To:	<b>The School District of Osceola County, Florida PURCHASING DEPARTMENT 817 Bill Beck Blvd., Building 2000 Kissimmee, FL 34744-4495</b>



# The School District of Osceola County, Florida

## BID FOR STUDENT PLANNERS / AGENDAS

BID # SDOC 05-026-RB

### 1. SCOPE

1.1 THIS SPECIFICATION establishes the minimum requirements for STUDENT PLANNERS / AGENDAS, listed and described in the body of these specifications, to be used as noted, by the School District of Osceola County, 817 Bill Beck Boulevard, Kissimmee, Florida 34744-4495.

1.2 THE INTENT of this bid is to establish a contract for a base period of three (3) year from the date of award. During which time, the successful bidder shall guarantee firm prices for the item(s) awarded to him as specified in this bid. Also this contract may be extended at the conclusion of the three (3) year base period for two (2) additional one (1) year periods (for a total of five (5) years) at the same terms and conditions if mutually agreeable by both parties. However, the contract may be terminated upon thirty (30), day's written notice by the School District of Osceola County or a ninety (90) day written notice by the awarded vendor. The purchase of this service and listed options will be contingent upon available funding at the school level.

### 1.3 LITERATURE TO SCHOOL DISTRICT LOCATIONS

After award, successful bidder(s) shall furnish at least two of the copies of same literature (catalogs or booklets), to all schools, and departments in the School District of Osceola County. A list of locations will be supplied to the successful bidder(s). Literature dispersal is the responsibility of the vendor, not the District.

### 1.4 PRICE ADJUSTMENT

The awarded vendor may request a price change during the term of this contract. If there has been a general increase of prices throughout the industry, confirmed by a certified letter from the vendor/contractor's source of supply, the School District reserves to accept an increase, negotiable through the purchasing agent, after the first year of fixed pricing.

## 2. STANDARD TERMS AND CONDITIONS

### 2.1 RETURNING OF BID PACKAGE

THE COMPLETE BID PACKAGE, AS RECEIVED, MUST BE RETURNED "INTACT" IN A SEALED ENVELOPE, PLAINLY MARKED ON THE OUTSIDE WITH THE BID NUMBER AND THE BIDDER'S COMPANY NAME AND ADDRESS. NON-COMPLIANCE WITH THIS STIPULATION MAY RESULT IN YOUR BID NOT BEING CONSIDERED.

BID PROPOSALS SUBMITTED ON VENDOR'S QUOTATION FORMS WILL NOT BE ACCEPTED.

### 2.2 RECEIPT OF BID PACKAGE

It is the bidder's responsibility to assure that his bid is delivered at the proper time, in the proper form, and to the proper place of the bid opening. Submit bid to The School District of Osceola County, Purchasing Department, Building 2000, 817 Bill Beck Boulevard, Kissimmee, Florida 34744-4495. Bids, which for any reason are not so delivered, will not be considered. Offers by telegram, facsimile machine, or telephone are not acceptable unless otherwise specified.

### 2.3 BIDDERS RESPONSIBILITY

Each bidder is required, before submitting their proposal, to carefully examine the invitation to bid specifications and to completely familiarize themselves with all of the terms and conditions that are contained within this bid. Ignorance on the part of the bidder will in no way relieve them of any of the obligations and responsibilities, which are a part of this bid.

### 2.4 MODIFICATION OF BID

Bidders will not be allowed to modify their bids after the opening time and date. Bid files may be examined during normal working hours, after bid opening, by appointment.

2.5 **INQUIRIES**

Please direct all inquiries concerning this bid, in writing, at least seven (7) business days prior to the scheduled bid opening, to: Rose Mary Burgos, Buyer 1, Purchasing Department, School District of Osceola County, 817 Bill Beck Boulevard, Kissimmee, Florida, 34744-4495, fax # (407) 870-4616 or e-mail at: [burgosr@osceola.k12.fl.us](mailto:burgosr@osceola.k12.fl.us)

2.6 **TAXES**

The School District of Osceola County is exempt from Federal Tax and State Tax for Tangible Personal Property. A copy of the District's Tax Exempt Certificate is available upon request. Vendors or Contractors doing business with the School District of Osceola County shall not be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the District, nor shall any Vendor/Contractor be authorized to use the District's Tax Exemption Number in securing such materials.

2.7 **AVAILABILITY OF FUNDS**

The obligations of the School District of Osceola County under this award are subject to the availability of funds lawfully appropriated for its purpose by the State of Florida and the School Board. All purchases are contingent upon available District funding.

2.8 **ACCEPTANCE / REJECTION**

The School District of Osceola County reserves the right to accept or to reject any or all bids and to make the award to that bidder who, in the opinion of the District, will be in the best interest of and/or most advantageous to the District. The School District of Osceola County also reserves the right to reject the bid or any vendor who has previously failed in the proper performance of an award or to deliver on time contracts of a similar nature or who is not in a position to perform properly under this award. The School District of Osceola County reserves the right to inspect all facilities of bidders in order to make a determination as to the foregoing. The School District of Osceola County reserves the right to waive any irregularities and technicalities and may, at its discretion, request a re-bid.

2.9 **CONTRACTUAL AGREEMENT**

This invitation to Bid shall be included and incorporated in the final award. The successful Bidder agrees that, upon receipt of Notice To Proceed of this bid, he will execute the formal Contract and will deliver all bonds and proof of insurance coverage as required by the Specifications. The order of contractual precedence will be the purchase order, bid document and response. Any and all legal action necessary to enforce the award will be held in Osceola County and the contractual obligations will be interpreted according to the laws of Florida. Any contract or agreement required by vendor must be enclosed at time of bid response submittal.

2.10 **CANCELLATION CLAUSE**

The School Board reserves the right to cancel this contract at anytime during this contract period by providing the bidder with a written notice at least thirty (30) days prior to cancellation date.

2.11 **POSTING OF BID TABULATIONS**

Bid tabulations with recommended awards will be posted for review by interested parties at the location where, bids were opened and will remain posted for 72 hours. Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

2.12 **LEGAL REQUIREMENTS**

Federal, State, County and local laws, ordinances, rules, and regulations that in any manner affect the item or items covered herein apply. Lack of knowledge by the bidder will in no way be a cause for relief from responsibility.

2.13 **CHECK UNIT PRICES**

PLEASE BE SURE TO CHECK ALL UNIT PRICES AND EXTENSIONS. IN THE EVENT AN ERROR IS MADE IN SUBMITTING YOUR BID PRICES, THE UNIT PRICE BID WILL BE USED IN DETERMINING THE CORRECT BID PRICE.

2.14 **NON-COLLUSION**

Vendor warrants that he/she has not employed or retained any company or person other than a bona fide employee working solely for vendor, to solicit or secure this bid and that he/she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for VENDOR, any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this bid.

If VENDOR violates this provision, OWNER shall have the right (which shall be cumulative to the other rights OWNER may have) to forthwith terminate this bid without liability and, further, OWNER may, at its discretion, deduct from moneys then owed to VENDOR, if any, or otherwise recover from VENDOR the full amount of such fee, commission, percentage, gift or consideration.

Bidder also certifies that his bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, services, or equipment and is in all respects fair and without collusion or fraud.

2.15 **CONFLICT OF INTEREST**

The award hereunder is subject to provisions of State Statutes. All bidders must disclose with their bid the name of any officer, director, or agent who is also an employee of the School District of Osceola County. Further, all bidders must disclose the name of any District employee who owns, directly or indirectly, interest of ten percent (10%) or more in the bidder's firm or any of its branches.

2.16 **EEO STATEMENT**

The School District of Osceola County, Florida, does not discriminate in admission or access to or treatment or employment in its programs and activities on the basis of race, color, religion, age, sex, national origin, marital status, handicap or any other reason prohibited by law.

2.17 **BANKRUPTCY / INSOLVENCY**

At the time of submittal of bid, vendor/firm shall not be in the process of or engaged in any type of proceedings in insolvency or bankruptcy, either voluntary or involuntary, or receivership proceedings. If the vendor/firm is awarded a contract for six (6) months or longer, and files for bankruptcy, insolvency or receivership, the District may, at its option, terminate and cancel said contract, in which event all rights hereunder shall immediately cease and terminate.

The School District of Osceola County is exempt from Federal Tax and State Tax for Tangible Personal Property. A copy of the District's Tax Exempt Certificate is available upon request. Vendors or Contractors doing business with the School District of Osceola County shall not be exempted from paying sales tax to their suppliers for materials to fulfill contractual obligations with the District, nor shall any Vendor/Contractor be authorized to use the District's Tax Exemption Number in securing such materials.

2.18 **FACILITIES**

The School District of Osceola County, Florida reserves the right to inspect the bidder's facilities at any time with prior notice.

2.19 **OTHER GOVERNMENTAL AGENCIES**

It is the intent of this Solicitation to obtain bids to furnish the product(s)/services herein specified to the School District of Osceola County, Florida. Other School Boards and governmental agencies/entities may purchase from this solicitation if permitted by the contractor or supplier. Said product(s)/services are to be furnished in accordance with the Contract resulting from this Solicitation.

2.20 **QUESTIONS REGARDING SPECIFICATIONS OR BIDDING PROCESS:**

A. To ensure fair consideration for all bidders, the School Board prohibits communication of any kind, relating to this bid, to or with any department, bureau, or employee during the submission process of this bid, except as provided in paragraph "B" below. Such communications initiated by a bidder may be grounds for disqualifying the offending bidder from consideration or award of the bid then in evaluation and/or any future bid.



**B INTERPRETATION OF BIDDING DOCUMENTS**

No interpretation of the meaning of the Bid Document, no correction of any apparent ambiguity, inconsistency or error therein, will be made to any Bidder orally. Every request for such interpretation or correction should be in writing, seven (7) calendar days prior to bid date, addressed to the Purchasing Representative. All such interpretations and supplemental instructions will be in the form of written Addenda to the Bidding Documents. Only the interpretation or correction so given by the Purchasing Representative, in writing, shall be binding and prospective Bidders are advised that no other source is authorized to give information concerning, or to explain or interpret the Bid Documents.

It shall be the responsibility of the bidder to contact the Office of Purchasing prior to submitting a bid to ascertain if any addenda have been issued, to obtain all such addenda, and to return executed addenda with the bid.

**2.21 LITIGATION HISTORY**

All vendors, including predecessors or related vendor or entity, shall identify any litigation in which they have been involved in, including arbitration and administrative proceedings, during the past five (5) years involving claims for excess of ten (10) percent of the contract value. Include a brief legal description of the dispute and its current status. Where the action or lawsuit involved a similar project as herein discussed, bidder shall describe the particular circumstances giving rise to the dispute.

**2.22 DISCRIMINATION CLAUSE FOR CONTRACTUAL DOCUMENTS**

In accordance with HB2127, Section 6(3)(a), all invitations to bid, as defined by 287.012(11) FS, requests for proposals, as defined by 287.012(15) FS, and any written contract document of the State shall contain a statement informing entities of the discrimination provision of paragraph (2)(a). This reference is cited below for your use in related contract documents.

**2.23 DISCRIMINATION**

An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, subcontractor, or consultant under contract with any public entity, and may not transact business with any public entity.

**3. SPECIAL TERMS AND CONDITIONS**

**3.1 LENGTH OF CONTRACT**

Prices shall remain firm for a base period of three (3) year from date of bid award. This stipulation shall be subject to a thirty, (30) day written notice of cancellation by the School District of Osceola County the awarded vendor must provide a ninety, (90) day written notice to cancel as specified herein.

**3.2 METHOD OF AWARD**

BIDS will be accepted and considered by the following method: "**Lowest and Best Lot by Lot**". **The Board reserves the right to award to multiple vendors.** The Board reserves the right to reject any or all bids or to accept any bid or part thereof, that in its judgment, will be for the best interest of the School Board. The Board also reserves the right to waive all informalities.

The Lots are as follows:

Lot "A" ~ Primary

Lot "B" ~ Elementary School

Lot "C" ~ Middle Schools

Lot "D" ~ High School

3.3 **LOWEST AND BEST BID**

SCHOOL BOARD intends to accept the "lowest" and "best" bid submitted to it. The term "lowest" aforesaid shall be interpreted to mean the lowest "ALL OR NONE" or " Lot by Lot" Total Net Bid Price for all required tasks. In determining which is the "lowest" and "best" bid received by it, SCHOOL BOARD shall also consider and weigh (a) the experience, qualifications and reputation of each BIDDER, and (b) the quality of products and services proposed by each BIDDER.

SCHOOL BOARD reserves the right (a) to reject any and all bids received by it, (b) to waive minor informalities in any bid, (c) accept any bid or part thereof, that in its judgment, will be for the best interest of the School District of Osceola County, Florida.

3.4 **CONTRACT RENEWAL**

The School Board reserves the right to renew this contract or any portion thereof, for up to two (2) additional one (1) year periods, upon mutual agreement, in writing.

3.5 **ASSIGNMENT**

Any Purchase Order issued regarding this invitation to bid or money which may become due hereunder are not assignable except with the prior written approval of The School District of Osceola County, Florida.

3.6 **PURCHASING AGENT AS REFEREE**

The Purchasing Agent is hereby designated as the direct representative of the School District of Osceola County and he/she shall settle all disputes or questions of doubt that may arise as to the meaning of any clause in these specifications, or methods of prosecution of the Contract, and his/her decision shall be final and conclusive.

3.7 **RIGHT TO TERMINATE**

In the event any of the provisions, of the contract are violated by the successful bidder, the School Board may serve written notice upon such bidder of its intention to terminate the contract. Such notice is to state the reasons for such intention, to terminate the contract, and, unless ten (10) calendar days after serving such notice upon the bidder, such violation shall cease and satisfactory arrangements for correction be made, the contract shall, upon expiration of said ten (10) calendar days, cease and terminate, but the liability of such bidder and his surety for any and all such violation or violations shall not be affected by any such termination.

3.8 **DELIVERY TERMS**

A **DELIVERY POINT:**

THE BID PRICE must include all delivery charges to the delivery point (FOB destination): the address will be listed on the Purchase Order. The term "DELIVERY POINT" includes the performance of the supplier, or his agent, of placing the item(s) delivered in the building and setting it/them in place at the point designated by an authorized representative of the School District of Osceola County, Florida. No personnel or equipment will be supplied by the School Board to handle or unload any items being received by the School Board. Delivery charges, if any, shall be included in your bid and none shall be noted on your invoice. No common carrier/drayage charges will be honored by the said School District of Osceola County.

B **DELIVERY TIME**

The District requires that delivery be made within forty-five (45) calendar days from the date of receipt of the Purchase Order. If unable to meet this delivery, please specify best possible delivery schedule on bid price sheet.

C **DELIVERY CHARGES**

Bid price must include all delivery charges.

D **HOURS OF DELIVERY**

Deliveries shall be made between the hours of 8:00 a.m. and 3:00 p.m. except on Saturdays, Sundays, or holidays when all school buildings and the Warehouse are closed.

3.9 **LABELING**

Each carton, package, box and/or container shall be labeled.

3.10 **DAMAGED ITEMS**

In the event an item or items is received and it is later determined there is concealed damage when the item or items is unpacked, the item or items must be replaced by the vendor at no cost to the School Board.

3.11 **QUANTITY**

The estimated dollars that could be spent during the first twelve (12) months of this contract period is \$123,300.00. Please note that this is an estimate only and in no way obligates the School Board to purchase this amount. This estimate is intended as a guide in submitting your bid. The actual quantities purchased under this bid may be more or may be less.

3.12 **QUANTITY CHANGES**

The School Board reserves the right to increase or decrease the total quantities necessary.

3.13 **METHOD OF ORDERING**

Items shall be order via individual purchase orders on an "as needed" basis for the term of the contract. Invoices must be submitted against each individual purchase order.

3.14 **INVOICING**

The successful bidder will be required to submit invoices and reference purchase order numbers on all requests for payment. All statements must reference valid SDOC purchase order numbers. Invoices shall be mailed directly to: Accounts Payable, School District of Osceola County, 817 Bill Beck Blvd., Kissimmee, Florida 34744-4495. A separate invoice must be received for each purchase order number. Payment for partial shipments shall not be made unless specified. Invoices, which do not reference, valid SDOC purchase order numbers or which are erroneous (incorrect contract prices, minimum order charges, etc.) shall be returned to the vendor for resolution of the discrepancies. IT IS THE SOLE RESPONSIBILITY OF THE VENDOR TO RECONCILE THE PURCHASE ORDER AND THE VENDOR'S INVOICE AND TO NOTIFY THE PURCHASING REPRESENTATIVE OF ANY DISCREPANCIES PRIOR TO BILLING. THE SCHOOL BOARD WILL ONLY PAY THE DOLLAR AMOUNTS AUTHORIZED ON THE PURCHASE ORDER.

3.15 **ASSIGNMENT**

Any Purchase Order issued regarding this invitation to bid or money which may become due hereunder are not assignable except with the prior written approval of The School District of Osceola County, Florida.

3.16 **PURCHASING AGENT AS REFEREE**

The Purchasing Agent is hereby designated as the direct representative of the School District of Osceola County and he/she shall settle all disputes or questions of doubt that may arise as to the meaning of any clause in these specifications, or methods of prosecution of the Contract, and his/her decision shall be final and conclusive.

3.17 **REPRESENTATIVES OF THE PURCHASING AGENT**

Duly appointed representatives may be utilized to inspect equipment used under this contract, observe personnel employed and note the general performance of the Contract. The representatives will not be authorized to revoke, alter, enlarge, or relax the conditions of these specifications. The representatives of the School District will have the authority to reject defective equipment, report on inept personnel, and to suspend any work that is being improperly done, subject to the final decision of the Purchasing Agent.

3.18 **CONTRACTOR'S QUALIFICATIONS**

Only responsible Contractors qualified by previous experience and satisfactory completion of at least five contracts or orders for similar work within the last five years will be considered. The Contractor shall be in sound financial position and qualified to perform the work. In order to facilitate prompt award of the Contract, the Contractor shall complete and submit the attached questionnaire with his bid package.

Failure to submit the above requested information may be cause for rejection of your proposal. If you have previously submitted this information for similar work in response to another BID or Invitation to Bid, please indicate so on your proposal.

3.19 **INSURANCE**

The awarded Contractor (including any subcontractors) shall maintain during the life of the contract, the following requirements. Certificates verifying this information will be required with bid submittal. Any bidders not meeting these requirements will be disqualified. Additionally, upon award of contract the successful vendor must show proof that the School District of Osceola County, FL has been added to the vendor's current insurance policy as additionally insured.

Minimum requirements the vendor must meet are as follows:

Certificate of general liability insurance - minimum of \$500,000 to 1,000,000

Certificate of workers compensation for all employees

Proof of automobile liability

3.20 **PROOF OF INSURANCE**

Certificates of Insurance, as outlined herein, shall be furnished to the School Board within ten (10) working days of the notification of the award of the contract. Certificate of Insurance shall provide a minimum of a thirty (30) day notice of cancellation to the School Board and shall name the School Board as an Additional Insured where herein specified. These Certificates shall be sent to: Purchasing Department, 817 Bill Beck Boulevard, Florida 34744-4495.

3.21 **INSURANCE CANCELLATION**

Should any of the required insurance policies be canceled before the expiration date or no renewed, the issuing company will provide 30 days written notice to the certificate holder the School District of Osceola County.

All insurance contracts and certificates of insurance shall either be executed by or countersigned by a licensed resident agent of the insurance or surety company having its place of business in the State of Florida. The insurance or surety company shall be duly licensed and qualified to do business in the State of Florida.

3.22 **LOBBYING:**

A PROPOSERS ARE HEREBY ADVISED THAT LOBBYING IS NOT PERMITTED WITH ANY DISTRICT PERSONNEL OR BOARD MEMBERS. ALL ORAL OR WRITTEN INQUIRIES MUST BE DIRECTED TO THE PURCHASING DEPARTMENT.

B LOBBYING IS DEFINED AS ANY ACTION TAKEN BY AN INDIVIDUAL, FIRM, ASSOCIATION, JOINT VENTURE, PARTNERSHIP, SYNDICATE, CORPORATION, AND ALL OTHER GROUPS WHO SEEK TO INFLUENCE THE GOVERNMENTAL DECISION OF A BOARD MEMBER OR DISTRICT PERSONNEL ON THE AWARD OF THIS CONTRACT.

ANY PROPOSER OR ANY INDIVIDUALS THAT LOBBY ON BEHALF OF THE PROPOSER WILL RESULT IN REJECTION/DISQUALIFICATION OF SAID PROPOSER.

3.23 **SAMPLE**

Bidder's **MUST** submit with their bid response samples of the items they are bidding on. Failure to comply with this requirement may be cause for rejection of the bid.

3.24 **PATENTS AND ROYALTIES:**

The Contractor without, exception shall indemnify, and save harmless The School District of Osceola County, Florida and its employees from liability of any nature or kind including cost and expenses for or on account of any copyrighted, patented, or unpatented invention, process, or article manufactured for use in the performance of the proposal, including its use by The School District of Osceola County, Florida. If the Contractor uses any design, device, or materials covered by letters, patents or copyrights, it is mutually agreed and understood without exception that the proposal prices shall include all royalties or costs arising from the use of such design, device, or materials in any way involved in the work.

3.25 **COMPLIANCE WITH BID SPECIFICATIONS**

A purchase order will be issued to the successful bidder with the understanding that all items delivered must meet the specifications herein. Items delivered not as specified, will not be "accepted" and will be returned to the vendor at no expense to the School District of Osceola County.

3.26 **BID PROTESTS:**

- A. BIDDERS are advised that any and all Bid Protests must be made in accordance with the requirements of the TERMS AND CONDITIONS of this bid, the Administrative Rules of the Florida Department of Education, and Chapter 120, Florida Statutes.
- B. ALL BIDDERS acknowledge that the significant damages and losses that will be suffered by the OWNER as a result of the time lost and costs associated with an unsuccessful Bid Protest will be difficult, if not impossible to prove. Therefore, any and all Bid Protests must be accompanied by SECURITY in an amount equal to 1% of the total estimated contract value, but not less than \$5,000.00 nor more than \$5,000.00, which ever is less.
- C. THE SECURITY may be in the form of a bank cashier's check or bank certified check payable to "The School District of Osceola County, Florida." Or the Security may be in the form of a Bond naming as Oblige therein "The School District of Osceola County, Florida." The BIDDER, as the PRINCIPAL, shall execute each such Bond therein, and by a Surety. The Protest Bond shall be dated the same date as the date shown on the BIDDER'S Protest. There must be attached to each Protest Bond a duly authenticated or certified Power of Attorney evidencing that the Attorney-In-Fact who executes the Protest Bond on behalf of and in the name of the SURETY thereon, has the authority to so execute the Protest Bond on the date of the Protest Bond.
- D. Should the protesting BIDDER be successful in its Bid Protest, the SECURITY submitted by that to the Protesting BIDDER in full.
- E. Should the protesting BIDDER'S protest be unsuccessful, the SECURITY submitted by the protesting BIDDER in the form of a cashier's check or certified check shall be kept and retained by the OWNER and OWNER may receive and retain all moneys represented by such check and the Protesting BIDDER shall have no right to same or to a refund of any part of same.
- F. If the Protesting BIDDER'S protest is unsuccessful, and the SECURITY submitted by the BIDDER is in the form of a Protest Bond, the BIDDER and the Surety on said Protest Bond shall forthwith pay over to the OWNER the full monetary amount and penal sum of said Protest Bond, and such amount and sum shall be retained by OWNER.

To qualify as a successful Bid Protest:

In the case of a protest of another BIDDER'S Bid, the Bid being protested by the Protesting BIDDER must be rejected by the School Board for the reasons stated in the Protesting Bidder's Protest.

In the case of the BIDDER protesting the rejection of its own Bid, for the protest to be successful, the School Board must award the contract to the Protesting Bidder.

#### 4. **TECHNICAL SPECIFICATIONS**

##### 4.1 **ALTERNATIVES / APPROVED EQUAL / DEVIATIONS**

Although the School District of Osceola County provides for the consideration of alternate bids, it reserves the right to make an award in the best interest of the District, which award may not necessarily be given to the lowest bid offered.

The bidder shall be responsible for reading very carefully, and understanding completely, the requirements and the specifications of the items bid upon. Any deviation from specifications listed herein must be clearly indicated, otherwise it will be considered that items offered are in strict compliance with these specifications, and the successful bidder will be held responsible. Therefore; deviations must be explained in detail on attached sheets and itemized by number. Any items or items that does not meet the District's specifications upon delivery will not be accepted and if the item cannot be brought up to specifications in a reasonable time, the bidder will be required to compensate the District for the difference in price entailed in going to the next low bidder.

##### 4.2 **BALANCE OF PRODUCT LINE DISCOUNT**

"Balance of Product Line" Must be submitted with bid. **The discount is fixed % off the published/printed prices that must be submitted with this bid. Acceptable submittals are catalogs, computer printouts, etc. Awarded Vendor(s) is requested to offer a "balance-of-line" discount on all supplies and services which are offered in addition to the items offered on your response. Discount(s) applies to all updates on pricing of the duration of the contract.** Furthermore, the balance-of-line discount does not apply to any of the contractor's specials, marketing promotions, or sales that are available to each contract eligible user. It is the intent of this contract that by greatly expanding the "balance-of-line", all eligible contract users will have a much greater variety of items and services from which to choose. Further vendors may update the balance-of-line offerings as new items and/or services become available for which the stated discount will apply. Balance-of-line offerings apply only to vendors winning an award.

##### 4.3 **SIZE**

The size ordered will be at each site's discretion. The sizes that the School District may use, but not limited to are:

- a 5" x 7"
- b 5" x 8"
- c 5" x 8 ½"
- d 5 ½" x 8 ½"
- e 5 ⅜" x 8 ⅜"
- f 6 ½" x 8 ½"
- g 7" x 9"
- h 8 ½" x 11"

##### 4.4 **FOLDER**

Folder should be a minimum of 16.5pt. heavy laminated cover stock double reinforced pockets. Can be generic or customized.

##### 4.5 **FONT**

The standard font is Zaner-Bloser.

- 4.6 **COVER**  
The schools shall choose between, school-designed cover, or choose one of the Non custom planner cover that the vendor offers. The artwork for the school designed front cover will be sent to the successful bidder. The cover should be of heavy gauge plastic or polyethylene. On price sheet, please provide cost for school-designed covers.
- 4.7 **BACK COVER**  
One-color text printing on back cover.
- 4.8 **HAND BOOK PAGES TEXT**  
A school may select to use a “Common” Handbook (pages that are the same through out the District), or may choose to use a site Custom Handbook Pages. The site specific Handbook shall be no more than 20 pages (10 sheets). One page = one side of a sheet of paper.

**EXAMPLE OF ITEMS THAT MAY BE INCLUDED IN A HAND BOOK:**

- a. Attendance Rules
  - b. Campus map
  - c. Car line up for Elementary students.
  - d. Disciplinary Procedure
  - e. District Calendar
  - f. Dress Code
  - g. School Accident insurance Information
  - h. School phone numbers
  - i. School Policies
- 4.9 **OPTIONAL INFORMATION:**  
Optional materials that may be included.
- a. Sticker
  - b. Hall Pass
  - c. Plastic Ruler/Marker
  - d. Vinyl Pouch

**ALL QUOTES TO THE SCHOOLS MUST BE BROKEN DOWN TO MATCH BID PRICE SHEET.**

**STUDENT PLANNER  
QUESTIONNAIRE  
BID # 05-026-RB**

The following questionnaire will be answered by the Bidder for use in the evaluating of the bid to determine the "lowest" and "best" bid. The School Board shall weight (a) experience, qualifications, and reputation of each Bidder and (b) the quality of the products and of the services proposed by each bidder.

1. FIRM NAME: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Contact Person for Inquiries: \_\_\_\_\_

2. INSURANCE:

Insurance Company: \_\_\_\_\_

Agent Company: \_\_\_\_\_

Agent Contact: \_\_\_\_\_ Phone: \_\_\_\_\_

Worker's Compensation Modifier for the past three (3) years:

\_\_\_\_\_  
\_\_\_\_\_

3. SAFETY:

Have you had any OSHA fines within the last three (3) years? YES  NO

Have you had job site fatalities with the last five (5) years? YES  NO

If you have answered YES to either of the above questions, you MUST submit on a separate sheet the details describing the circumstances surrounding each incident.

4. EXPERIENCE:

Years in business under present name: \_\_\_\_\_

Years in this area of work: \_\_\_\_\_

Value of work now under contract: \_\_\_\_\_

Value of work in place last year: \_\_\_\_\_

Average annual value of work completed (last three (3) years): \_\_\_\_\_

Trades usually self-performed: \_\_\_\_\_

Percentage (%) of work performed by own forces: \_\_\_\_\_

Licenses currently valid in force: \_\_\_\_\_



5. Total number of permanent staff employed includes the following:

Management:	_____	Estimators:	_____
Foremen:	_____	Project Managers:	_____
Skilled Craftsmen:	_____	Unskilled Labor:	_____
Layout Personnel	_____	Other:	_____

6. List Four (3) Most Significant Projects Completed in the Last Five (5) Years:

PROJECT #1:

Contracting Agency: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_

PROJECT #2:

Contracting Agency: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_

PROJECT #3:

Contracting Agency: \_\_\_\_\_  
Contact Person: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contract Amount: \_\_\_\_\_ Date Completed: \_\_\_\_\_

7. Has anyone employed by your firm ever been convicted, plead nolo contendere (no contest), or had adjudication withheld in a criminal offense, felony, misdemeanor, or otherwise, or are there any criminal charges now pending against anyone employed by your firm other than a con-criminal traffic violation?  YES  NO  
If YES provide complete details on a separated sheet.

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - A

ITEM - 1

PRIMARY PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

- 1. PLANNER STYLE (name) \_\_\_\_\_
- 2. SIZE 6 1/2" x 8 3/8"
- 3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
-----------------	-------------------	--------------------	--------------------	--------------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. <u>CUSTOM BACK COVER PRINTING:</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------------------	----------	----------	----------	----------

C. <u>FOLDER:</u>	\$ _____	\$ _____	\$ _____	\$ _____
-------------------	----------	----------	----------	----------

D. <u>HANDBOOK PAGES:</u>				
1. BASE PRICE PER PAGE	\$ _____	\$ _____	\$ _____	\$ _____

E. <u>VINYL POUCH</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------	----------	----------	----------	----------

F. <u>HALL PASS SHEET</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

G. <u>PAGE MARK/RULER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

H. <u>PLANNING STICKERS</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------------	----------	----------	----------	----------

I. <u>TEACHERS EDITION</u>	\$ _____			
----------------------------	----------	--	--	--

J. <u>BALANCE OF PRODUCT LINE</u>	_____ %			
-----------------------------------	---------	--	--	--

K. <u>BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE</u>	_____ YES	_____ NO		
---	-----------	----------	--	--

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - A

ITEM - 2

PRIMARY PLANNER

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 6 1/2" x 8 3/8"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
-----------------	-------------------	--------------------	--------------------	--------------

4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
----------------------------	----------	----------	----------	----------

5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

<b>B. <u>CUSTOM BACK COVER PRINTING:</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
--	----------	----------	----------	----------

<b>C. <u>FOLDER:</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
--------------------------	----------	----------	----------	----------

<b>D. <u>HANDBOOK PAGES:</u></b>				
1. <u>BASE PRICE PER PAGE</u>	\$ _____	\$ _____	\$ _____	\$ _____

<b>E. <u>VINYL POUCH</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
------------------------------	----------	----------	----------	----------

<b>F. <u>HALL PASS SHEET</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
----------------------------------	----------	----------	----------	----------

<b>G. <u>PAGE MARK/RULER</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
----------------------------------	----------	----------	----------	----------

<b>H. <u>PLANNING STICKERS</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
------------------------------------	----------	----------	----------	----------

<b>I. <u>TEACHERS EDITION</u></b>	\$ _____			
-----------------------------------	----------	--	--	--

<b>J. <u>BALANCE OF PRODUCT LINE</u></b>	_____ %			
--	---------	--	--	--

<b>K. <u>BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE</u></b>	_____ <b>YES</b>	_____ <b>NO</b>		
--	------------------	-----------------	--	--

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - A

ITEM - 3

PRIMARY PLANNER

**A. NON-CUSTOM (STANDARD) PLANNER**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE \_\_\_\_\_ 7" x 9" \_\_\_\_\_

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>PRICE</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - A

ITEM - 4

PRIMARY PLANNER

A. CUSTOMIZED:

- 1. PLANNER STYLE (name) \_\_\_\_\_
- 2. SIZE 7" x 9"
- 3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>501+</u>
4. FULL COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____
5. ONE COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____
6. TWO COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____

B. CUSTOM BACK COVER PRINTING: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

C. FOLDER: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

D. HANDBOOK PAGES:  
 1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

E. VINYL POUCH \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

F. HALL PASS SHEET \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

G. PAGE MARK/RULER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

H. PLANNING STICKERS \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

I. TEACHERS EDITION \$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE \_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - A

ITEM - 5

PRIMARY PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 8 3/8" x 10 13/16"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
----------	-------------------	--------------------	--------------------	--------------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. CUSTOM BACK COVER PRINTING:

\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------

C. FOLDER:

\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------

D. HANDBOOK PAGES:

1. BASE PRICE PER PAGE

\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------

E. VINYL POUCH

\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------

F. HALL PASS SHEET

\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------

G. PAGE MARK/RULER

\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------

H. PLANNING STICKERS

\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------

I. TEACHERS EDITION

\$ _____
----------

J. BALANCE OF PRODUCT LINE

\_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE

\_\_\_\_\_ YES

\_\_\_\_\_ NO

**STUDENT PLANNERS / AGENDAS**

**PRICE SHEET**

**BID# SDOC 05-026-RB**

**LOT - A**

**ITEM - 6**

**PRIMARY PLANNER**

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 8 3/8" x 10 13/16"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>501+</u>
-----------------	-------------------	--------------------	--------------------	-------------

4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
----------------------------	----------	----------	----------	----------

5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

<b>B. <u>CUSTOM BACK COVER PRINTING:</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
--	----------	----------	----------	----------

<b>C. <u>FOLDER:</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
--------------------------	----------	----------	----------	----------

<b>D. <u>HANDBOOK PAGES:</u></b>				
1. <u>BASE PRICE PER PAGE</u>	\$ _____	\$ _____	\$ _____	\$ _____

<b>E. <u>VINYL POUCH</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
------------------------------	----------	----------	----------	----------

<b>F. <u>HALL PASS SHEET</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
----------------------------------	----------	----------	----------	----------

<b>G. <u>PAGE MARK/RULER</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
----------------------------------	----------	----------	----------	----------

<b>H. <u>PLANNING STICKERS</u></b>	\$ _____	\$ _____	\$ _____	\$ _____
------------------------------------	----------	----------	----------	----------

<b>I. <u>TEACHERS EDITION</u></b>	\$ _____			
-----------------------------------	----------	--	--	--

<b>J. <u>BALANCE OF PRODUCT LINE</u></b>	_____ %			
--	---------	--	--	--

<b>K. <u>BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE</u></b>	_____ <b>YES</b>	_____ <b>NO</b>
--	------------------	-----------------

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - A

ITEM - 7

PRIMARY PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 8 1/2" x 11"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
----------	-------------------	--------------------	--------------------	--------------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. <u>CUSTOM BACK COVER PRINTING:</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------------------	----------	----------	----------	----------

C. <u>FOLDER:</u>	\$ _____	\$ _____	\$ _____	\$ _____
-------------------	----------	----------	----------	----------

D. <u>HANDBOOK PAGES:</u>				
1. BASE PRICE PER PAGE	\$ _____	\$ _____	\$ _____	\$ _____

E. <u>VINYL POUCH</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------	----------	----------	----------	----------

F. <u>HALL PASS SHEET</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

G. <u>PAGE MARK/RULER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

H. <u>PLANNING STICKERS</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------------	----------	----------	----------	----------

I. <u>TEACHERS EDITION</u>	\$ _____			
----------------------------	----------	--	--	--

J. <u>BALANCE OF PRODUCT LINE</u>	_____ %			
-----------------------------------	---------	--	--	--

K. <u>BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE</u>	_____ YES	_____ NO
---	-----------	----------



STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - A

ITEM - 8

PRIMARY PLANNER

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 8 1/2" x 11"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT -B

ITEM - 1

ELEMENTARY PLANNER

**A. NON-CUSTOM (STANDARD) PLANNER**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5 3/8" x 8 3/8"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>PRICE</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM -2

ELEMENTARY PLANNER

A. CUSTOMIZED:

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5 3/8" x 8 3/8"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
----------	-------------------	--------------------	--------------------	--------------

4. FULL COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

5. ONE COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

6. TWO COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

B. CUSTOM BACK COVER PRINTING: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

C. FOLDER: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

D. HANDBOOK PAGES:  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

E. VINYL POUCH \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

F. HALL PASS SHEET \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

G. PAGE MARK/RULER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

H. PLANNING STICKERS \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

I. TEACHERS EDITION \$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE \_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM -3

ELEMENTARY PLANNER

**A. NON-CUSTOM (STANDARD) PLANNER**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE \_\_\_\_\_ 7" x 9"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>PRICE</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 4

ELEMENTARY PLANNER

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 7" x 9"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 5

ELEMENTARY PLANNER

**A. NON-CUSTOM (STANDARD) PLANNER**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 6 1/2" x 8 3/8"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>PRICE</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 6

ELEMENTARY PLANNER

A. CUSTOMIZED:

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 6 1/2" x 8 3/8"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
----------	-------------------	--------------------	--------------------	--------------

4. FULL COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

5. ONE COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

6. TWO COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

B. CUSTOM BACK COVER PRINTING: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

C. FOLDER: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

D. HANDBOOK PAGES:

1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

E. VINYL POUCH \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

F. HALL PASS SHEET \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

G. PAGE MARK/RULER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

H. PLANNING STICKERS \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

I. TEACHERS EDITION \$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE \_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 7

ELEMENTARY PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE \_\_\_\_\_ 7" x 9" \_\_\_\_\_

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	100 – 1000	1001 – 2000	2001 – 2500	2501+
----------	------------	-------------	-------------	-------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. <u>CUSTOM BACK COVER PRINTING:</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------------------	----------	----------	----------	----------

C. <u>FOLDER:</u>	\$ _____	\$ _____	\$ _____	\$ _____
-------------------	----------	----------	----------	----------

D. <u>HANDBOOK PAGES:</u>				
1. BASE PRICE PER PAGE	\$ _____	\$ _____	\$ _____	\$ _____

E. <u>VINYL POUCH</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------	----------	----------	----------	----------

F. <u>HALL PASS SHEET</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

G. <u>PAGE MARK/RULER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

H. <u>PLANNING STICKERS</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------------	----------	----------	----------	----------

I. <u>TEACHERS EDITION</u>	\$ _____			
----------------------------	----------	--	--	--

J. <u>BALANCE OF PRODUCT LINE</u>	_____ %			
-----------------------------------	---------	--	--	--

K. <u>BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE</u>	_____ YES	_____ NO
---	-----------	----------



STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 8

ELEMENTARY PLANNER

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 7" x 9"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 9

ELEMENTARY PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 8 3/8" X 10 13/16"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY 100 - 1000 1001 - 2000 2001 - 2500 2501+

4. PRICE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

B. CUSTOM BACK COVER PRINTING: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

C. FOLDER: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

D. HANDBOOK PAGES: 1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

E. VINYL POUCH \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

F. HALL PASS SHEET \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

G. PAGE MARK/RULER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

H. PLANNING STICKERS \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

I. TEACHERS EDITION \$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE \_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 10

ELEMENTARY PLANNER

A. CUSTOMIZED:

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 8 3/8" x 10 13/16"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	100 - 1000	1001 - 2000	2001 - 2500	2501+
4. FULL COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____
5. ONE COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____
6. TWO COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____

B. CUSTOM BACK COVER PRINTING: \$ \_\_\_\_\_

C. FOLDER: \$ \_\_\_\_\_

D. HANDBOOK PAGES:

1. BASE PRICE PER PAGE \$ \_\_\_\_\_

E. VINYL POUCH \$ \_\_\_\_\_

F. HALL PASS SHEET \$ \_\_\_\_\_

G. PAGE MARK/RULER \$ \_\_\_\_\_

H. PLANNING STICKERS \$ \_\_\_\_\_

I. TEACHERS EDITION \$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE \_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 11

ELEMENTARY PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

- 1. PLANNER STYLE (name) \_\_\_\_\_
- 2. SIZE 8 1/2" x 11"
- 3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
----------	-------------------	--------------------	--------------------	--------------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. <u>CUSTOM BACK COVER PRINTING:</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------------------	----------	----------	----------	----------

C. <u>FOLDER:</u>	\$ _____	\$ _____	\$ _____	\$ _____
-------------------	----------	----------	----------	----------

D. <u>HANDBOOK PAGES:</u>				
1. BASE PRICE PER PAGE	\$ _____	\$ _____	\$ _____	\$ _____

E. <u>VINYL POUCH</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------	----------	----------	----------	----------

F. <u>HALL PASS SHEET</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

G. <u>PAGE MARK/RULER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

H. <u>PLANNING STICKERS</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------------	----------	----------	----------	----------

I. <u>TEACHERS EDITION</u>	\$ _____			
----------------------------	----------	--	--	--

J. <u>BALANCE OF PRODUCT LINE</u>	_____ %			
-----------------------------------	---------	--	--	--

K. <u>BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE</u>	_____ YES	_____ NO
---	-----------	----------

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - B

ITEM - 12

ELEMENTARY PLANNER

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 8 1/2" x 11"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - C

ITEM - 1

MIDDLE SCHOOL PLANNER

**A. NON-CUSTOM (STANDARD) PLANNER**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE \_\_\_\_\_ 5" x 8" \_\_\_\_\_

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>PRICE</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ YES \_\_\_\_\_ NO

**STUDENT PLANNERS / AGENDAS**

**PRICE SHEET**

**BID# SDOC 05-026-RB**

**LOT - C**

**ITEM - 2**

**MIDDLE SCHOOL PLANNER**

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5" x 8"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**

1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - C

ITEM - 3

MIDDLE SCHOOL PLANNER

**A. NON-CUSTOM (STANDARD) PLANNER**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5 3/8" x 8 3/8" \_\_\_\_\_

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>PRICE</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**



STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - C

ITEM - 4

MIDDLE SCHOOL PLANNER

A. CUSTOMIZED:

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5 3/8" x 8 3/8" \_\_\_\_\_

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	100 – 1000	1001 – 2000	2001 – 2500	2501+
----------	------------	-------------	-------------	-------

4. FULL COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

5. ONE COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

6. TWO COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

B. CUSTOM BACK COVER PRINTING: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

C. FOLDER: \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

D. HANDBOOK PAGES:

1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

E. VINYL POUCH \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

F. HALL PASS SHEET \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

G. PAGE MARK/RULER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

H. PLANNING STICKERS \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

I. TEACHERS EDITION \$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE \_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - C

ITEM - 5

MIDDLE SCHOOL PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 6 1/2" x 8 1/2"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
----------	-------------------	--------------------	--------------------	--------------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. <u>CUSTOM BACK COVER PRINTING:</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------------------	----------	----------	----------	----------

C. <u>FOLDER:</u>	\$ _____	\$ _____	\$ _____	\$ _____
-------------------	----------	----------	----------	----------

D. <u>HANDBOOK PAGES:</u>				
1. BASE PRICE PER PAGE	\$ _____	\$ _____	\$ _____	\$ _____

E. <u>VINYL POUCH</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------	----------	----------	----------	----------

F. <u>HALL PASS SHEET</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

G. <u>PAGE MARK/RULER</u>	\$ _____	\$ _____	\$ _____	\$ _____
---------------------------	----------	----------	----------	----------

H. <u>PLANNING STICKERS</u>	\$ _____	\$ _____	\$ _____	\$ _____
-----------------------------	----------	----------	----------	----------

I. <u>TEACHERS EDITION</u>	\$ _____			
----------------------------	----------	--	--	--

J. <u>BALANCE OF PRODUCT LINE</u>	_____ %			
-----------------------------------	---------	--	--	--

K. <u>BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE</u>	_____ YES	_____ NO
---	-----------	----------

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - C

ITEM - 6

MIDDLE SCHOOL PLANNER

A. CUSTOMIZED:

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 6 1/2" x 8 3/8"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	<u>100 - 1000</u>	<u>1001 - 2000</u>	<u>2001 - 2500</u>	<u>2501+</u>
----------	-------------------	--------------------	--------------------	--------------

4. FULL COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

5. ONE COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

6. TWO COLOR COVER \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

B. CUSTOM BACK COVER PRINTING:

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

C. FOLDER:

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

D. HANDBOOK PAGES:

1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

E. VINYL POUCH

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

F. HALL PASS SHEET

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

G. PAGE MARK/RULER

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

H. PLANNING STICKERS

\$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

I. TEACHERS EDITION

\$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE

\_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE

\_\_\_\_\_ YES

\_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM - 1

HIGH SCHOOL PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE \_\_\_\_\_ 7" x 9" \_\_\_\_\_

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	100 – 1000	1001 – 2000	2001 – 2500	2501+
----------	------------	-------------	-------------	-------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. CUSTOM BACK COVER PRINTING:	\$ _____	\$ _____	\$ _____	\$ _____
--------------------------------	----------	----------	----------	----------

C. FOLDER:	\$ _____	\$ _____	\$ _____	\$ _____
------------	----------	----------	----------	----------

D. HANDBOOK PAGES:				
1. BASE PRICE PER PAGE	\$ _____	\$ _____	\$ _____	\$ _____

E. VINYL POUCH	\$ _____	\$ _____	\$ _____	\$ _____
----------------	----------	----------	----------	----------

F. HALL PASS SHEET	\$ _____	\$ _____	\$ _____	\$ _____
--------------------	----------	----------	----------	----------

G. PAGE MARK/RULER	\$ _____	\$ _____	\$ _____	\$ _____
--------------------	----------	----------	----------	----------

H. PLANNING STICKERS	\$ _____	\$ _____	\$ _____	\$ _____
----------------------	----------	----------	----------	----------

I. TEACHERS EDITION	\$ _____			
---------------------	----------	--	--	--

J. BALANCE OF PRODUCT LINE	_____ %			
----------------------------	---------	--	--	--

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE	_____ YES	_____ NO
--	-----------	----------

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM - 2

HIGH SCHOOL PLANNER

A. CUSTOMIZED:

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 7" x 9"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	100 – 1000	1001 – 2000	2001 – 2500	2501+
4. FULL COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____
5. ONE COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____
6. TWO COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____

B. CUSTOM BACK COVER PRINTING: \$ \_\_\_\_\_

C. FOLDER: \$ \_\_\_\_\_

D. HANDBOOK PAGES:

1. BASE PRICE PER PAGE \$ \_\_\_\_\_

E. VINYL POUCH \$ \_\_\_\_\_

F. HALL PASS SHEET \$ \_\_\_\_\_

G. PAGE MARK/RULER \$ \_\_\_\_\_

H. PLANNING STICKERS \$ \_\_\_\_\_

I. TEACHERS EDITION \$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE \_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM - 3

HIGH SCHOOL PLANNER

**A. NON-CUSTOM (STANDARD) PLANNER**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE \_\_\_\_\_ 5" x 8"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY                    100 – 1000                    1001 – 2000                    2001 – 2500                    2501+

4. PRICE                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_

**B. CUSTOM BACK COVER PRINTING:**                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_

**C. FOLDER:**                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_

**E. VINYL POUCH**                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_

**F. HALL PASS SHEET**                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_

**G. PAGE MARK/RULER**                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_

**H. PLANNING STICKERS**                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_                    \$ \_\_\_\_\_

**I. TEACHERS EDITION**                    \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE**                    \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE**                    \_\_\_\_\_ **YES**                    \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM - 4

HIGH SCHOOL PLANNER

A. CUSTOMIZED:

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5" x 8"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	100 – 1000	1001 – 2000	2001 – 2500	2501+
4. FULL COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____
5. ONE COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____
6. TWO COLOR COVER	\$ _____	\$ _____	\$ _____	\$ _____

B. CUSTOM BACK COVER PRINTING: \$ \_\_\_\_\_

C. FOLDER: \$ \_\_\_\_\_

D. HANDBOOK PAGES:

1. BASE PRICE PER PAGE \$ \_\_\_\_\_

E. VINYL POUCH \$ \_\_\_\_\_

F. HALL PASS SHEET \$ \_\_\_\_\_

G. PAGE MARK/RULER \$ \_\_\_\_\_

H. PLANNING STICKERS \$ \_\_\_\_\_

I. TEACHERS EDITION \$ \_\_\_\_\_

J. BALANCE OF PRODUCT LINE \_\_\_\_\_ %

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM - 5

HIGH SCHOOL PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE \_\_\_\_\_ 5" x 8 1/2"

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	100 – 1000	1001 – 2000	2001 – 2500	2501+
----------	------------	-------------	-------------	-------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. CUSTOM BACK COVER PRINTING:	\$ _____	\$ _____	\$ _____	\$ _____
--------------------------------	----------	----------	----------	----------

C. FOLDER:	\$ _____	\$ _____	\$ _____	\$ _____
------------	----------	----------	----------	----------

D. HANDBOOK PAGES:				
1. BASE PRICE PER PAGE	\$ _____	\$ _____	\$ _____	\$ _____

E. VINYL POUCH	\$ _____	\$ _____	\$ _____	\$ _____
----------------	----------	----------	----------	----------

F. HALL PASS SHEET	\$ _____	\$ _____	\$ _____	\$ _____
--------------------	----------	----------	----------	----------

G. PAGE MARK/RULER	\$ _____	\$ _____	\$ _____	\$ _____
--------------------	----------	----------	----------	----------

H. PLANNING STICKERS	\$ _____	\$ _____	\$ _____	\$ _____
----------------------	----------	----------	----------	----------

I. TEACHERS EDITION	\$ _____			
---------------------	----------	--	--	--

J. BALANCE OF PRODUCT LINE	_____ %			
----------------------------	---------	--	--	--

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE	_____ YES	_____ NO
--	-----------	----------



STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM 6

HIGH SCHOOL PLANNER

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5 1/2" x 8 1/2"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM - 7

HIGH SCHOOL PLANNER

**A. NON-CUSTOM (STANDARD) PLANNER**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5 3/8" x 8 3/8"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>PRICE</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ **YES** \_\_\_\_\_ **NO**

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM - 8

HIGH SCHOOL PLANNER

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 5 3/8" x 8 3/8"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**  
1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ YES \_\_\_\_\_ NO

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT - D

ITEM - 9

HIGH SCHOOL PLANNER

A. NON-CUSTOM (STANDARD) PLANNER

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE \_\_\_\_\_ 7" x 9" \_\_\_\_\_

3. NUMBER OF PAGES \_\_\_\_\_

QUANTITY	100 – 1000	1001 – 2000	2001 – 2500	2501+
----------	------------	-------------	-------------	-------

4. PRICE	\$ _____	\$ _____	\$ _____	\$ _____
----------	----------	----------	----------	----------

B. CUSTOM BACK COVER PRINTING:	\$ _____	\$ _____	\$ _____	\$ _____
--------------------------------	----------	----------	----------	----------

C. FOLDER:	\$ _____	\$ _____	\$ _____	\$ _____
------------	----------	----------	----------	----------

D. HANDBOOK PAGES:				
1. BASE PRICE PER PAGE	\$ _____	\$ _____	\$ _____	\$ _____

E. VINYL POUCH	\$ _____	\$ _____	\$ _____	\$ _____
----------------	----------	----------	----------	----------

F. HALL PASS SHEET	\$ _____	\$ _____	\$ _____	\$ _____
--------------------	----------	----------	----------	----------

G. PAGE MARK/RULER	\$ _____	\$ _____	\$ _____	\$ _____
--------------------	----------	----------	----------	----------

H. PLANNING STICKERS	\$ _____	\$ _____	\$ _____	\$ _____
----------------------	----------	----------	----------	----------

I. TEACHERS EDITION	\$ _____			
---------------------	----------	--	--	--

J. BALANCE OF PRODUCT LINE	_____ %			
----------------------------	---------	--	--	--

K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE	_____ YES	_____ NO
--	-----------	----------

STUDENT PLANNERS / AGENDAS

PRICE SHEET

BID# SDOC 05-026-RB

LOT D

ITEM - 10

HIGH SCHOOL PLANNER

**A. CUSTOMIZED:**

1. PLANNER STYLE (name) \_\_\_\_\_

2. SIZE 7" x 9"

3. NUMBER OF PAGES \_\_\_\_\_

<u>QUANTITY</u>	<u>100 – 1000</u>	<u>1001 – 2000</u>	<u>2001 – 2500</u>	<u>2501+</u>
4. <u>FULL COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
5. <u>ONE COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____
6. <u>TWO COLOR COVER</u>	\$ _____	\$ _____	\$ _____	\$ _____

**B. CUSTOM BACK COVER PRINTING:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**C. FOLDER:** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**D. HANDBOOK PAGES:**

1. BASE PRICE PER PAGE \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**E. VINYL POUCH** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**F. HALL PASS SHEET** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**G. PAGE MARK/RULER** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**H. PLANNING STICKERS** \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_ \$ \_\_\_\_\_

**I. TEACHERS EDITION** \$ \_\_\_\_\_

**J. BALANCE OF PRODUCT LINE** \_\_\_\_\_ %

**K. BALANCE OF PRODUCT LINE SUBMITTAL ATTACHE** \_\_\_\_\_ YES \_\_\_\_\_ NO

**STUDENT PLANNERS / AGENDAS**

**PRICE SHEET**

**BID# SDOC 05-026-RB**

I certify that this bid is made without prior understanding, agreement or connection with any corporation, firm, or person submitting a bid for the same materials, supplies or equipment, and in all respects fair and without collusion or fraud. I agree to abide by all conditions of this bid and certify that I am authorized to sign this bid for the bidder.

\_\_\_\_\_  
NAME (Typed)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
VENDOR NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
TELEPHONE NUMBER

\_\_\_\_\_  
FACSIMILE NUMBER