

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

Purchasing/Property Records/Warehouse

817 Bill Beck Boulevard, Building 2000 • Kissimmee • Florida 34744-4492
Phone: 407-870-4630 • Fax: 407-870-4616 • www.osceola.k12.fl.us

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Superintendent of Schools
Michael A. Grego, Ed.D.

November 4, 2009

ORIGINAL

Mr. Ray Garrett
Arboricultural Services, Inc.
P.O. Box 408
Clarcona, FL 32710

RE: **BID RENEWAL REQUEST**
Bid # SDOC 07-045 CJ, Tree Trimming & Removal Service

Dear Mr. Garrett:

Our current contract with your firm expires on December 19, 2009. Pending School Board approval, we would like to renew this contract for an additional one (1) year period. The bid's terms and conditions allow for two (2) one (1) year renewals of the contract under the same terms and conditions if agreeable to both parties.

The first one year renewal period would begin on December 20, 2009 and expire on December 19, 2010. If you are agreeable to renewing the contract, please sign below and mail the **ORIGINAL** to the Purchasing Department of the School District of Osceola County by November 24, 2009 so we may ensure the contract continues uninterrupted. You will be notified when this renewal is School Board approved.

Please contact Cheryl Jessee, Senior Buyer, at 407-870-4627 or by email at jesseec@osceola.k12.fl.us if you should have any questions. Thank you for your past services, and we look forward to working with you in the future.

Sincerely,

Cheryl L. Olson, CPPO, C.P.M., CPM, FCCN
Director of Purchasing and Warehouse Services

Arboricultural Services, Inc. agrees to a one year renewal of Bid # SDOC 07-045 CJ until December 19, 2010. The terms and conditions of the Bid remain in full force and effect except for the term, which is renewed by this letter.

Signature

Owner

Title

11.10.09

Date

Accepted:
The School Board of Osceola County, Florida

John McKay, Chairman Date 11/5/10

Attested by:

Dr. Michael A. Grego, Superintendent Date 11/5/10