

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

Purchasing/Property Records/Warehouse

817 Bill Beck Boulevard, Building 2000 • Kissimmee • Florida 34744-4492

Phone: 407-870-4630 • Fax: 407-870-4616 • www.osceola.k12.fl.us

SCHOOL BOARD MEMBERS

- District 1 - Jay Wheeler
District 2 - Julius Melendez, Vice Chair
District 3 - Cindy Lou Hartig, Chair
District 4 - Barbara Horn
District 5 - Tom Long



Interim Superintendent of Schools
Terry Andrews



ORIGINAL

April 15, 2011

Mr. Craig Lynch
Lynch Oil Company
P.O. Box 450669
Kissimmee, FL 34745

RE: BID RENEWAL REQUEST
Bid # SDOC-08-B-132-CJ, Purchase of Fuel for the Osceola County Cooperative

Dear Mr. Lynch:

Our current contract with your firm expires on August 5, 2011. Pending School Board approval, we would like to renew this contract for an additional two (2) year period.

The two year renewal period would begin on August 6, 2011 and expire on August 5, 2013. If you are agreeable to renewing the contract, please sign below and mail the ORIGINAL to the Purchasing Department of the School District of Osceola County by April 27, 2011 so we may ensure the contract continues uninterrupted.

Please contact Kristy L. Bigalow, CPPB, Senior Buyer, at 407-870-4611 or by email at bigalowk@osceola.k12.fl.us if you should have any questions.

Sincerely,

Handwritten signature of Cheryl L. Olson
Cheryl L. Olson, CPPO, C.P.M., CPM, FCCN
Director of Purchasing and Warehouse Services

Lynch Oil Company agrees to a two year renewal of Bid # SDOC-08-B-132-CJ until August 5, 2013. The terms and conditions of the Bid remain in full force and effect except for the term, which is renewed by this letter.

Signature: Handwritten signature of Craig Lynch
Date: 4/22/2011

Title: PRESIDENT
Phone/Email: 407-847-4161

Accepted:
The School Board of Osceola County, Florida

Handwritten signature of Cindy Lou Hartig
Date: 5/17/11
Cindy Lou Hartig, Chair

Attested by: Handwritten signature of Terry Andrews
Date: 5/17/11
Terry Andrews, Interim Superintendent

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### SCHOOL BOARD MEMBERS

- District 1 – Jay Wheeler  
407-390-0505
- District 2 – Julius Melendez, Vice Chair  
407-922-5113
- District 3 – Cindy Lou Hartig, Chair  
407-832-3999
- District 4 – Barbara Horn  
407-744-3009
- District 5 – Tom Long  
407-892-5836



Interim Superintendent of Schools  
Terry Andrews

April 15, 2011

ORIGINAL



Ms. Michelle Shively  
Mansfield Oil Company  
1025 Airport Parkway, S.W.  
Gainesville, GA 30501

RE: **BID RENEWAL REQUEST**  
Bid # SDOC-08-B-132-CJ, Purchase of Fuel for the Osceola County Cooperative

Dear Ms. Shively:

Our current contract with your firm expires on August 5, 2011. Pending School Board approval, we would like to renew this contract for an additional two (2) year period. The bid's terms and conditions allow for one (1) two (2) year renewal of the contract under the same terms and conditions if agreeable to both parties.

The two year renewal period would begin on August 6, 2011 and expire on August 5, 2013. If you are agreeable to renewing the contract, please sign below and mail the **ORIGINAL** to the Purchasing Department of the School District of Osceola County by April 27, 2011 so we may ensure the contract continues uninterrupted. You will be notified when this renewal is School Board approved.

Please contact Kristy L. Bigalow, CPPB, Senior Buyer, at 407-870-4611 or by email at [bigalowk@osceola.k12.fl.us](mailto:bigalowk@osceola.k12.fl.us) if you should have any questions. Thank you for your past services, and we look forward to working with you in the future.

Sincerely,

Cheryl L. Olson, CPPO, C.P.M., CPM, FCCN  
Director of Purchasing and Warehouse Services

**Mansfield Oil Company** agrees to a two year renewal of Bid # SDOC-08-B-132-CJ until August 5, 2013. The terms and conditions of the Bid remain in full force and effect except for the term, which is renewed by this letter.

\_\_\_\_\_  
Signature

4/21/2011  
\_\_\_\_\_  
Date

DIRECTOR OF PRICING  
\_\_\_\_\_  
Title

(678) 450-2193  
\_\_\_\_\_  
Phone/Email

Accepted:  
The School Board of Osceola County, Florida

\_\_\_\_\_  
Cindy Lou Hartig, Chair Date 5/17/11

Attested by:  
  
\_\_\_\_\_  
Terry Andrews, Interim Superintendent Date 5/17/11