

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

EXHIBIT A

**SCOPE OF SERVICES
(Includes Project Proposal as Attachment 1)**

DESCRIPTION OF SERVICE: SCOPE OF SERVICES

A general description of the scope of professional services required is, but not limited to the following:

Roofing and Building Envelope Investigation Services

- A. Consultant's Roofing and Building Envelope Investigation Services shall include the investigation of roofs for problems that relate to but are not limited to materials, workmanship, age, warranty, storm damage, and deterioration. Such services shall include but not be limited to investigative services, conferences, participation in a review of existing roof drawings and specifications, warranties and conditions.
1. The Consultant shall prepare the necessary reports and recommendations in accordance with:
 - i. The applicable rules of the Florida State Board of Education, State Requirements for Educational Facilities (SREF), Administrative Rules for Educational Facilities, Chapter 1013 of the Florida Statutes, in effect at the time of the roofing investigation, and other laws and regulations applicable to each project.
 - ii. Any educational or ancillary specifications, project design criteria developed by the Owner, at the time the roof was installed.
 - iii. Current industry standards.
 - iv. The specific format and inquiry requested by the owner's representative.
 2. The Consultant shall present to the Owner's Representative a written report identifying the location or locations within the project area that contain any asbestos containing building materials. In the event there are no locations within the project area that have asbestos containing materials, a report will need to be submitted stating such.
 3. The Consultant shall meet with School Board personnel and any other governmental bodies deemed necessary by the Owner, at pre-design conferences to discuss details of the roofing investigation and determine the scope of the project. The Consultant shall confer with building administrators and certain staff members only at the Owner's Representative's direction. Final approval of all roofing investigation matters must come only from the Owner's Representative. If any project requires the services of a Special Inspector or Consultant, the cost of this service will be negotiated with the Consultant as an additional service or will be provided by the Owner.

4. The Consultant shall submit five (5) copies of the completed final investigation report to the Owner.

Design Development and Construction Administration

- A. The Consultant's basic services may consist of: all services necessary to design and prepare construction drawings and specifications, and provide contract administration services for the construction of various Projects as described in the Design Criteria Package developed by the Owner for each project. Such services shall include, but not be limited to, necessary conferences; preparation of a site plan (graphically depicting the complete use of the affected area); participation in a review of the educational or ancillary specifications and Project requirements; preparation of conceptual drawings; preparation of Schematic Design, Design Development, and Construction Documents in compliance with educational or ancillary specifications and Design Criteria requirements including working drawings, specifications, large-scale and full-size detail drawings, for Architectural, structural, electrical, civil, mechanical and landscaping work as those disciplines relate to the overall Project requirements; estimates of cost of the work, assistance in the drafting of forms of proposals and contracts, assistance during bidding and award of contract(s), site visits and observation of the work, issuance of certificates of payments, keeping of accounts, and the general administration of the construction contract work as more specifically set forth herein.
- B. The Consultant shall design the Project in accordance with:
 1. The applicable edition of rules of the Florida State Board of Education, State Requirements for Educational Facilities (SREF), Administrative Rules for Educational Facilities, Chapter 1013 of the Florida Statutes, applicable building codes, including but not limited to all laws, regulations, or codes addressing storm water management, water wells, and sanitation, and the Florida Building Code (latest edition).
 2. Any educational or ancillary specifications, Architectural program, Osceola County Schools design guidelines and Project Design Criteria developed by the Owner.
- C. The Consultant shall not specify any asbestos containing materials or products in the Project.
- D. Professional engineers acceptable to the Consultant and the Owner shall be retained by the Consultant, at the Consultant's expense, as the Consultant's agents for the structural, mechanical, civil, electrical, landscape Consultant and such other portions of the Project where such services shall reasonably be required for the proper design, installation, or operation of such portions of the Project. Nothing in this paragraph, or elsewhere in this Agreement, shall relieve or absolve the Consultant from liability for damages to the Owner resulting from any breach or default under this Agreement, or any willful or negligent act or omission of the Consultant or any agent, or employee of the Consultant, including, but not limited to, any engineer or other consultant employed hereunder by the Consultant or any agent or employee of such engineer or other consultant.

- E. The Consultant shall meet with School Board personnel, and any other governmental bodies deemed necessary by the Owner, at pre-design conferences to discuss details and material specifications for the Project. Final approval of all design and construction matters must come only from the Owner. To the extent necessary for the Project, the Consultant shall provide water and sewer extension and water management review documentation through the Department of Environmental Regulation, State of Florida, and the South Florida Water Management District; provide energy review (FLEET) analysis; and shall coordinate necessary utility modifications and confirm the modifications in writing with the local utility company.
- F. If the Project requires the services of a Special Inspector for threshold buildings, the cost of this service will be negotiated with the Consultant as an additional service or will be provided by the Owner.

Design Criteria

- A. The Project shall be designed to avoid the construction cost exceeding the construction budget as outlined in the Design Criteria. This amount represents the Project construction budget.
- B. The net and gross square footage of the Project shall not exceed the figures for net and gross area totals set forth in the Design Criteria.

Evaluation of Budget and Cost of the Work

- A. The Consultant shall prepare a preliminary estimate of the cost of the work. As the design progresses through the end of the preparation of the construction documents, the Consultant shall update and refine the preliminary estimate of the cost of the work. If at any time the Consultant's estimate of the cost of the work exceeds the Owner's budget, the Consultant shall immediately notify the Owner in writing and make appropriate recommendations to the Owner to adjust the Project's size, scope or budget and shall proceed no further without written direction of the Owner.
- B. If the budget for the cost of the work is exceeded by the lowest bona fide bid or negotiated proposal, the Owner shall:
 - 1. Provide written approval of an increase in the budget for the cost of the work;
 - 2. Authorize re-bidding or renegotiating the Project within a reasonable time;
 - 3. Terminate in accordance with the terms of the Contract; or
 - 4. Assist in revising the Project scope and complexity as required to reduce the cost of the work.
- C. If the Owner chooses to proceed with the Project, the Consultant, without additional compensation, shall modify the documents for which the Consultant is responsible as necessary to comply with the budget for the cost of the work.

Schematic Design Phase

- A. The Consultant shall review the program described in the Design Criteria, to ascertain the requirements of the Project and shall review the understanding of such requirements with the Owner.
- B. The Consultant shall visit the site with the Owner and investigate existing conditions and facilities; review drawings or other information furnished by the Owner and shall generally verify all such information as it relates to the Project.
- C. The Consultant shall provide a preliminary evaluation of the Project requirements and budget requirements, each in terms of the other.
- D. The Consultant shall prepare and submit a conceptual site plan and preliminary building plans, sections and elevations. Preliminary selections of major building systems and construction materials shall be noted on the drawings or described in writing.
- E. The Consultant shall review with the Owner alternate approaches to the design and construction of the Project.
- F. The Consultant shall submit to the Owner a preliminary estimate of Construction Cost based on current area, volume or other unit costs.
- G. Schematic documents shall be complete upon written acceptance and approval of the Owner.

Design Development Documents

- A. Based on the approved schematic documents and any adjustments authorized by the Owner in the educational or ancillary specifications, Design Criteria or budget requirements, the Consultant shall prepare, for review by the Owner, design development documents. The design development documents shall illustrate and describe the refinement of the design of the Project, establishing the scope, relationships, forms, size and appearance of the Project by means of plans, sections and elevations, typical construction details, and equipment layouts. The design development documents shall include specifications that identify major materials and systems and establish in general their quality levels.
- B. The Consultant shall:
 - 1. Work with the Owner to identify the areas within the building design which offer the greatest potential for the elimination of unnecessary costs.
 - 2. Evaluate alternative systems and materials in terms of their feasibility and life-cycle cost.
 - 3. Develop selected alternative ideas in detail with emphasis on their technical durability and constructability.
 - 4. Retain an independent estimator when approved by the Owner in writing. When this service is required, it will be considered to be an additional service and not included in the basic services of the Consultant.

5. The Consultant shall advise the Owner of any adjustments to the preliminary estimate of construction cost.
6. Prior to acceptance of design development documents by the Owner, the Consultant shall provide to the Owner four (4) sets of dated plans, specifications and the facilities space chart.
7. Design development documents shall be complete upon written acceptance and approval of the Owner.

Construction Documents

- A. Based on the approved design development documents and any further adjustments in the Design Criteria or budget requirements for the Project as authorized by the Owner, the Consultant shall prepare construction documents for review by the Owner. The construction documents shall set forth in detail the requirements for the construction of the Project. The construction documents shall include drawings and specifications that establish in detail the requirements for the construction of the project.
- B. The Consultant shall prepare for review and approval by Owner's Purchasing Department the necessary bidding information. Owner's Purchasing Department shall prepare all bidding forms, the Conditions of the Contract and the Contract between Owner and Contractor.
- C. The Consultant shall furnish the Owner with four (4) check sets of intermediate (50% complete) construction documents (plans and specifications) for review. Revisions, changes and corrections required by the Owner shall be indicated in writing to the Consultant within thirty (30) days, all of which shall be incorporated into the final documents.
- D. The Consultant shall advise the Owner of any adjustments to previous preliminary estimates of construction cost indicated by changes in requirements or general market conditions.
- E. Prior to acceptance by the Owner of construction documents, the Consultant shall provide to the Owner four (4) sets of construction documents, signed, sealed and dated by the Consultant and all engineers, as required by law, and the facilities space chart. The Consultant shall also provide three (3) additional sets of the construction documents.
- F. The Consultant shall prepare, for execution by the Owner, documents required for the approval of governing authorities having jurisdiction, including the School District of Osceola County, and arrange for review and approval of these governing authorities.
- G. The Consultant shall revise the drawings and specifications to reflect any changes arising from these reviews in preparation for bidding.
- H. This phase shall be complete upon written acceptance and approval by the Owner. Acceptance and approval by the Owner will in no way relieve the Consultant of the Consultant's obligations and duties under this Agreement

Bidding and Negotiation Phase

- A. The Consultant, following acceptance and approval by the Owner of the Construction Documents, shall prepare and distribute to all qualified bidders and plan houses any necessary contract documents.
- B. The Consultant shall maintain a bidding document distribution list. Checks shall be made payable to the School Board of Osceola County Florida for document deposit. The Consultant shall furnish the Owner a copy of the document distribution list one week prior to bid opening. If required under the circumstances, Consultant shall submit proposed addenda to the contract documents, in a timely fashion, to the Owner for review, approval and publication prior to bid opening.
- C. The Consultant shall schedule a mandatory pre-bid conference, to be held a minimum of one week prior to bid opening. All prime bidders, the Owner, and the Consultant, shall be required to attend. A log of attendees and complete minutes of the conference shall be maintained by the Consultant, and provided to the Owner. Only items which may affect the Bid, or clarifications of the Bidding Documents shall be addressed at the meeting.
- D. The Consultant shall prepare and distribute to the entire bidding document distribution list, any addenda, including any items necessary as a result of the pre-bid conference.
- E. The Consultant shall attend the Bid Opening, and shall assist the Owner in the analysis of the bids. The Consultant shall bring to the bid opening a current estimate of the cost of the work. The Consultant shall prepare on his own letterhead his recommendation as to the award or rejection of the bids, and shall present his recommendation to the Owner.
- F. Upon award of the contract by the Board, the Owner shall forward the Contract and all other pertinent forms to the successful Contractor for execution. The returned executed Contract, bonds, and certificate of insurance from the Contractor will be sent to the legal counsel for the School Board for review and approval.
- G. Upon review, and written approval by the Owner, the School District of Osceola County shall prepare and issue the Notice to Proceed to the Contractor stating the date of commencement and the date of substantial completion of the work.

Construction Phase- Administration

- A. The Construction phase will commence with the award of the contract for construction and conclude with the Certificate of Final Acceptance and the one-year warranty period, whichever is later.
- B. During the construction phase of the Project, the Consultant shall perform the following:
 - 1. The Consultant shall review shop drawings and other submittals received from the Contractor for conformance with information given and the design concept expressed in the Contract Documents; and take appropriate action. Action shall be taken within fourteen (14) days after receipt to avoid delays in the work. The Consultant shall keep an up-to-date log of all shop drawings and submittals

which shall be provided to the Owner upon request. The Consultant shall at the end of the Project submit to the Owner a second set of shop drawings with the final shop drawing log.

2. The Consultant shall review the Contractor's cost and provide recommendations regarding any changes requested in the work. Upon approval by the Owner, the Consultant shall prepare change orders for signature by the Contractor, Consultant, and the Owner. The Consultant shall ensure that required back-up materials accompany change orders.
 3. The Consultant shall be the interpreter of the requirements of the Contract Documents and will render interpretations as necessary for the proper execution and progress of the work. All interpretations or decisions shall be in writing or in the form of drawings.
 4. Within fourteen (14) days after presentation of an issue, claim or complaint and the furnishing of the facts by the Contractor to the Owner, the Consultant shall make decisions in writing as to any contract interpretations. In the event of non-compliance, including omission of work or faulty workmanship, the Consultant shall recite the Consultant's decision in what respect there has been deviation from the results or materials of construction required by the Contract Documents. The Consultant will include in the Consultant's decision, suitable specifications or drawings indicating precisely the results and materials to be used in executing the correction or remedy of non-compliant work.
 5. The Consultant shall provide to the Owner a copy of all drawings on CD in AutoCAD version 2004 (dwg.) software system unless approved otherwise. The Contractor will modify these drawings to show those items which differ from the Contract Documents so as to create "as-built" drawings. To facilitate this process, the Consultant shall review the Contractor's progress of the maintenance of "as-built" drawings, which shall indicate actual conditions, which differ from the Contract Documents. The intent is to identify, among other things, layouts of utility systems and functional building systems, such as lighting, electrical, water/wastewater, or any other matters relating to sanitation, communications, air conditioning, ventilation, or heating, and incorporating the actual changes made during construction of the Project which differ from the original Contract Documents.
 6. The Consultant, in agreement with the Owner, shall provide written approval of the Contractor's construction schedule for the work as prepared and submitted by the contractor. The Consultant will monitor the progress of the work for conformance to the schedule. The Consultant will review any revision to the schedule and advise the Owner of changes from the original schedule. The Consultant will use the Consultant's best efforts to require Contractor, subcontractors and suppliers to comply with the schedule but will not be responsible for their failure to do so.
- C. The Consultant shall guard the Owner against defects and deficiencies in the work of the Contractor, but the Consultant does not guarantee the performance of the contract by the Contractor. In fulfillment thereof, the Consultant shall do as follows:

1. The Consultant (as the Owner's representative) shall visit the Project at weekly intervals during the construction, or as agreed upon, to familiarize the Consultant with the progress and quality of work, and to determine if the work is proceeding in accordance with the Contract Documents. The Consultant shall prepare, in a form approved by the Owner, a written report covering each visit. On the basis of such on-site observations, the Consultant shall keep the Owner informed on progress and quality of the work. Copies of all reports shall routinely be provided to the Owner within three (3) working days. Each engineer or other consultant of record shall visit the site to observe the work on all occasions when work included in the engineer's area of responsibility is in progress. Observations by the engineers shall be documented and reported on the same basis as reports by the Consultant.
2. Upon discovery of defective work the Consultant shall immediately, by written notification to the Owner and Contractor, reject the defective work stating the reasons for such rejections and recommendations for correction. The Consultant shall not certify payment for defective work until it has been corrected and/or accepted.
3. Within fourteen (14) days of receipt of the completed submittal, the Consultant shall review the Contractor's applications for payment and determine the amount to be paid to the Contractor and will certify the applications for payment in such amounts. The certificates will be sent to both the Contractor and the Owner. Based upon the Consultant's site observations and data composing the application for payment, these certificates will constitute a representation to the Owner that the work has sufficiently progressed to the point indicated. At each application for payment the Consultant shall certify to the Owner that, to the best of the Consultant's knowledge, the Project is being constructed in accordance with the contract documents. By submitting a certificate of payment, the Consultant shall not be deemed to represent that the Consultant has made any examination to ascertain how and for what purpose the Contractor has used the money paid toward the account of the construction contract sum.
4. Before approving the Contractor's application for payment, the Consultant shall review the status of the Contractor's as-built records and verify that they are up-to-date and accurate to the best of the Consultant's knowledge.
5. The Consultant shall establish the date of substantial completion for the Project, based on his determination and agreement of the Owner that the work is sufficiently complete for the Owner to occupy the facilities, or a designated portion thereof, for the use for which it is intended, without undue inconvenience to the Owner.
6. The Consultant shall prepare a certificate of substantial completion.
7. The Certificate of Substantial Completion shall include a list of items remaining to be completed or corrected by the Contractor.
8. At completion of construction the Consultant shall obtain from Contractors all warranties, manufacturers' manuals of operation, the Contractor's Affidavit

form, the Receipt and Release form, other documentation required by the contract documents and conduct a final inspection.

9. The Consultant shall issue a final certificate for payment based upon a final inspection certifying that the work has been constructed in accordance with the contract documents.
 10. One (1) month before the end of the one (1) year warranty period the Consultant shall schedule and conduct an inspection of the Project with the Owner and the Contractor to discover and report any deficiencies in the work covered by the bond, or any uncorrected deficiencies previously reported. The Consultant shall prepare a list of all outstanding deficiencies remaining at the time of inspection.
- D. The responsibility of the Consultant for performing the Consultant's obligation under this Agreement and under the construction contract(s) is not relieved or affected in any respect by the presence of, or inspection by, employees or other agents of the Owner. The Consultant agrees that the responsibility assumed by the Consultant for approving and certifying work for payment is not shared by any employee of the Owner.
- E. If, in the preparation of the drawings and specifications, the Consultant fails to include any portion of the work defined in the Project requirements or essential to any system, the Consultant shall be responsible to the Owner for all construction costs related to the remediation less the cost the Owner would have incurred had there been no error or omission.
- F. During the course of construction, it may be necessary to make changes in the scope of the work, changes in the Project requirements which are required by the Owner and changes in the basic services as described herein. The Consultant shall prepare or revise drawings, specifications and supporting data and other services in connection with Owner-directed proposed changes. Owner approval is required prior to execution of the changes. The Consultant will be compensated in accordance with the fee schedule for "Additional Services", herein. The Consultant will receive no fee for changes caused by the Consultant's errors or omissions.

Additional Services

When approved by the Owner in writing the Consultant may perform additional services under this Agreement.

Project Representation Beyond Basic Services

- A. When the following services are required they are considered to be additional services and are not included in the basic services:
1. Land surveys and topographical drawings, and geotechnical testing.
 2. Provisions of services of consultants, which have been approved in advance by the Owner, for other than the normal Architectural, mechanical, civil, landscaping and electrical engineering services.
 3. Provision of additional services made necessary by default of the Contractor.

4. Provision of additional services made necessary by changes in the scope of work as directed by the Owner.
5. Preparing to serve or serving as an expert witness when requested by the Owner in connection with any public hearing or legal proceeding.
6. Providing prolonged contract administration and observation of construction should the construction time exceed 125% of the original construction time when the additional time is not due to the failure of the Consultant to provide the services required under this contract in a timely manner including additional services as described herein. This provision does not cover administration of correction of listed deficiencies at the time of final occupancy inspection.
7. Providing consultation concerning replacement of any work damaged by fire or other cause during construction and the warranty period and furnishing services as may be required in connection with the replacement of such work.
8. Plan and specification review of various construction projects prepared by other design professionals.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

EXHIBIT B

PROJECT SCHEDULE

The schedule shall be agreed to on a project-by-project basis. School Board shall approve the schedule before commencement of the project.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

EXHIBIT C

UNIT LABOR RATES

List a complete fee schedule to be referred to when proposing services for each project assigned by the School District of Osceola County. The Fee Schedule shall include but not be limited to services required to support the Scope of Services, as so stated in Exhibit A, and the following services listed below.

Engineering Services

List hourly rates applicable for all time spent by Engineer for consultations, evaluations of field and laboratory data, preparation of field and laboratory data, preparation of engineering reports, general consultations, conferences and inspections relative to special requests for Engineering Services.

Technician and Support Services

List hourly rates applicable to general site visits as may be requested for the purpose of sampling materials, delay time, travel time, and conduction inspections and services that are not charged on a unit fee basis.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

EXHIBIT D

SCHEDULE OF PROGRESS PAYMENTS

Consultant fees to be paid monthly based on a completed percentage of work being done and invoice/payment procedures as defined in Article 5 of the Continuing Service Contract.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

EXHIBIT E

CONSULTANT REIMBURSABLE EXPENSE GUIDELINES

TRAVEL

All expenses related to travel, including without limitation train, mileage, air, etc., shall be subject to all laws, policies, and guidelines for the State of Florida and the School Board in connection with eligibility for reimbursement and limitations for dollar amount for such reimbursement. For the purpose of this Agreement the CONSULTANT, including consultants, agents, etc., shall be deemed to be limited to the same extent as a school board employee, by the affirmations, laws, regulations, that govern eligibility for travel reimbursement and amount of reimbursement (see Fla. Stat. sec. 112.061).

Current Mileage Rate: \$.45

No other expenses or costs will be reimbursed, without prior written authorization received from the Owner.

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

EXHIBIT F

KEY EMPLOYEES

Identify team members responsible for this project and their areas of responsibility.

Member

Title

Responsibility

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

EXHIBIT G

FORM OF WRITTEN PROPOSAL AND WORK AUTHORIZATION

Instructions to Consultant:

The following process shall be followed when Services are required on a project. The Consultant shall provide a complete and detailed proposal to include material and labor, and shall submit its proposed Work Authorization Form, in the following form to School Board for review, revision and approval,

The Consultant, at minimum, shall be required to provide the following detail in the quote on the proposed Work Authorization Form:

- 1. A complete and detailed written scope of work for the project.*
- 2. The names of the Consultant's employees proposed to complete the project.*
- 3. A tentative schedule for the project will be completed to include start date and completion date.*
- 4. Contact information for the Consultant's Project Engineer.*
- 5. Total cost for project completion shall include material and labor required for Engineering Services, Technician and Support Services, and other services as may be required of each project. All labor and material costs for each project shall be complete and detailed, and shall, without limitation, include and identify the number of hours of work by category of workers/professionals performing the Service, while adhering to the Unit Labor Rates in Exhibit B.*

WORK AUTHORIZATION FORM

THIS WORK AUTHORIZATION dated _____, 20__, is hereby issued pursuant to that certain Continuing Service Contract ("Contract") dated _____, 20__, between The School Board of Osceola County Florida ("School Board") and _____-- ("Consultant").

All terms used herein shall have the same meaning as defined in the Agreement unless otherwise noted herein.

1

SCOPE OF WORK

School Board hereby authorizes Consultant to provide the following Services for the following Project: (Consultant will provide a detailed, proposed Scope):

(Consultant to use or add as many lines as required for a detailed Scope, or attach separate pages to be incorporated herein)

2

SCHEDULE

The Services under this Work Authorization shall begin on _____, 20__, and shall be completed by _____, 20__. (Consultant will provide a detailed, tentative Schedule)

(Consultant to use or add as many lines as required for a detailed Schedule, or attach separate pages to be incorporated herein)

3
COMPENSATION

The compensation for the Compensation under this Work Authorization shall be as follows:
(Consultant will provide proposed Compensation)

(Consultant to use or add as many lines as required for a detailed Compensation proposal, or attach separate pages to be incorporated herein)

4
QUALIFICATIONS AND SPECIAL REQUIREMENTS

The Services to be provided under this Work Authorization shall be accomplished by the following persons:

(Consultant will provide names of personnel all of whom must appear in the list of Key Employees on Exhibit F)

Name	Title	Responsibility	Rate

(Consultant to use or add as many lines as required for a detailed Schedule, or attach separate pages to be incorporated herein)

5
MISCELLANEOUS

All terms and conditions of the Contract shall remain in full force and effect.

THE SCHOOL BOARD OF OSCEOLA
COUNTY, FLORIDA

CONSULTANT:

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Attest: _____

Attest: _____

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

EXHIBIT H

TRUTH IN NEGOTIATION CERTIFICATE

The wage rates and other factual unit costs supporting the compensation under the Contract between the School Board of Osceola County, Florida and _____ dated _____

are accurate, complete and current as of the time of entering into the contract. This Certificate is executed in Compliance with Section 287.055 (5) (a) of the Florida Statutes.

DATED this ____ day of _____, 20____.

By:

STATE OF FLORIDA

COUNTY OF _____

BEFORE ME, the undersigned authority, personally appeared _____ as its _____, who, after first being duly sworn, deposes and says that the foregoing Truth In Negotiation Certificate is true and correct to the best of his/ her knowledge, information and belief.

SWORN TO AND SUBSCRIBED before me this ____ day of _____, 20____, by _____ (type/print name of affiant).

Notary Public (printed name)

Personally known to me _____; or has produced identification
Type of identification produced:
