

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

Purchasing/Property Records/Warehouse

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407-933-2700
- District 5 – John McKay, Chair
407-957-4056



Superintendent of Schools

Michael A. Grego, Ed.D.

March 12, 2009

Bid # SDOC 09-B-074 KR

Bus Transportation for Extracurricular Activities

Addendum # 1

The original Invitation To Bid (ITB) documents shall remain in full force and effect, except as modified herein, and shall take precedence over any contrary provisions in the prior documents. The Bid opening date and time, Thursday, March 19, 2009 at 2:00 p.m. and location will remain the same as stated in the original bid documents. If you have any questions regarding this Addendum please feel free to contact Kristy L. Rumping, Buyer 1 by email at rumpingk@osceola.k12.fl.us or by phone at (407) 870-4611.

This addendum is being issued to address questions received, make revisions, and to make further clarifications to the ITB document.

Question: Will the bid be awarded to multiple bus companies as in prior awards, or will this contract be awarded to a single vendor?

Answer: It is the District's intent to award this Bid to multiple vendor(s), as stated on page 4 of 40, Section 1.03.

Question: Section 1.03-B.1 states that no advance payments will be made for transportation services and when billed to the County Accounts Payable the vendor can expect to be paid within 45 days. This payment schedule, on County billed Purchase Orders will result in higher costs to the county as most bus companies cannot survive on 45 day terms.

Answer: These are the procedures of the School District of Osceola County. However, we welcome vendors to complete the area of the bid submittal form which asks for a discount if paid within a certain amount of days.

Question: Section 1.05 estimates that the business resulting for this contract will total more than \$500,000.00. The actual business received from the schools has dropped off severely this year and this number seems to contradict the messages we receive from our contacts within the schools.

Answer: The amount stated in this paragraph is an average of what the District has spent in the past five years. With the current state of the economy, it is likely that the amount spent will be less. However, it would difficult to determine how much less will actually be spent. The majority of money that is spent under this bid is internal funds, not operational. Internal funds are generated within the school through fundraisers, parent contributions, etc.

Student Achievement – Our Number One Priority

Districtwide Accreditation by the Southern Association of Colleges and Schools

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An Equal Opportunity Agency

Question: A comment was brought up in regards to Section 2.10, Definition of Responsive and Responsible for this bid. The vendor stated that they would certify compliance but would not submit detailed written response to all items listed under 2.10-B.

Answer: All Criteria outlined in page 9 of 40, Section 2.10 are used in the evaluation of conformance as being responsive and responsible for this bid. If vendors do not submit criteria outlined in this section, their response shall be deemed unresponsive.

Question: It is very difficult to attempt to provide fixed prices for a three year period or for even a two year period as prices and conditions change rapidly. If the only remedy for changing prices is under clause 2.21 the result will only mean much higher initial bid prices to the County.

Answer: The District has had successful term contracts in place previously for Bus Transportation. Since most of the vendors have been able to hold pricing, it is the District's intent to obtain firm fixed pricing for this Bid as well. Also page 13 of 40, paragraph 2.21, Price Redetermination-Fuel will allow vendors to request a percentage increase based of increase in the cost of fuel and the percentage of pricing that is attributed to the cost of fuel.

Question: The contract does not address a cancellation clause for the service provider when a trip is cancelled within 72 hours of schedule- or is cancelled on site.

Answer: Page 5 of 40, Section 1.03, B. Scheduling Procedures, Item 8 states that 'The District reserves the right to modify or cancel trips during inclement weather or unforeseen circumstances and shall notify the vendor of any such modification or cancellation, without penalty to the District prior to the scheduled departure or pickup.' Due to the fact that Schools have to have permission slips and are required to have any travel approved, any cancellations or modifications that take place within 72 hours of the schedule trip would be because of either unforeseen circumstances or inclement weather.

Question: The comment was made "When a replacement bus is required that replacement bus should come from the pre approved vendor list".

Answer: It is the vendor's responsibility to reserve the correct number of buses for the District as well as maintain an adequate supply of spare buses in the event of a breakdown or mechanical failure.

The following are revisions to the Invitation To Bid document:

Page 5 of 40, Section 1.03 Services to be provided and applicable specifications, D. Bus/Vehicle Requirements, Item 2 shall be amended to read:

2. Vendors must provide buses that are 1999 or newer in age.

Page 12 of 40, Section 2.19, Insurance-the requirements, shall be amended to read:

- Commercial General Liability- in the amount of \$3 million aggregate/ \$1 million per occurrence
- Liability- Auto, in the amount of \$3 million aggregate/ \$1 million per occurrence
- Public Liability- must meet the minimum financial requirements for Public Liability under the Federal Motor Carrier Act. Vendor must submit documentation with bid response.
- Workers Compensation- As required by Florida Law.

Page 9 of 40, Section 2.10, Definition of Responsive and Responsible for this bid, Item B, 7 shall be amended to read:

7. Copy of current applicable licenses as may be required by Federal, State or Local Laws for the operation of the business and its vehicles.

The following are further clarifications to the Invitation To Bid document:

All drivers must hold a Commercial Drivers License, Class B with the P (Passenger) endorsement.

Acknowledgment of Addendum #1 by Vendor:

This addendum shall be completed by the Vendor and returned with the bid response. If a bid has already been submitted, this addendum must be submitted to the above address in a sealed envelope, which is marked on the outside: Addendum to Bid, Bid title and number.

This is to acknowledge receipt of this addendum, which will become part of the Bid document.

NAME (TYPED OR PRINTED)

TITLE

SIGNATURE

VENDOR NAME

DATE

PHONE NUMBER