

BID # SDOC-09-B-081 CJ

March 20, 2009

**ADDENDUM NO.: 1
(To be attached and become a part of the Bid)**

SITE WORK CONTRACT LABOR

To be opened, April 2, 2009 at **2:00 P.M.**, in the School District of Osceola County, Purchasing Office, 817 Bill Beck Boulevard, Kissimmee, Florida 34744.

The following language has been added to Section 1.01:

The intent of this bid is to procure services for construction projects less than \$200,000.00. It is also the intent to utilize the awarded firms from this Invitation To Bid as follows:

- Projects less than \$3,000.00, District staff may choose any one of the awarded firms to perform the work.
- Projects greater than \$3,000.00 and less than \$200,000.00, District staff will send project notices to all of the awarded firms, the firms will submit a written quote to the District and the District will award the project to the firm with the lowest written quote.

The following language has been added to Section 2.09 Method of Award:

District staff will calculate the total cost submitted by each responsive and responsible firm. All totals will be added together and then divided by the number of responsive and responsible bidders to obtain an average. All bidders equal to or less than the average will be recommended to the School Board for award.

Posted separately is Attachment 2, which is a Revised Cost Proposal Form (price sheet). Attachment 2 shall replace Attachment 1 from the original Invitation To Bid document. **Attachment 2 must be submitted with your bid response.**

The following is to clarify and answer questions addressed in the Pre-Bid Conference on March 19, 2009 at 9:00 AM.

Question #1: On page 5 of 41, Section B, Paragraph 4, 7th line from the top of the page. "If the District requests labor that is not covered by labor categories on the bid price sheet, the District shall pay the Contractor for that labor based on the Contractor's actual cost paid to the individual plus the percentage bid. Copies of pay stub or invoices for this labor shall accompany the Contractor completion form."

Answer: An item has been added to the revised attached Cost Proposal form for other labor not covered above. This would apply if the Contractor is required as part of the scope of the project to subcontract miscellaneous labor to complete the required project. The fee for this shall be based on the actual cost to the Contractor plus the percentage mark up as indicated on the revised Cost Proposal Form. Proof of payment to the subcontractor shall be submitted with the contractors completion form.

If the Contractor owns additional equipment other than those listed on the Cost Proposal form, please provide a separate attached list with the type of equipment and the hourly rate for the equipment including an operator. These prices will not be considered in the total cost evaluation of this bid however, these prices will be used to verify submitted pricing when quoting projects to the District under this bid.

If the Contractor is required to rent additional equipment other than those listed on the Cost Proposal form and other than those provided on your separately attached listed, these costs will be based on item #15 on the revised Cost Proposal Form. This additional equipment will be considered material and shall be billed to the District based on the actual costs to the Contractor to rent the equipment plus the percentage markup. The operator will be billed based on item #14 on the revised Cost Proposal Form.

Question #2: If "As-Built" Documents are required, how would the associated costs be billed to the District?

Answer: If "As-Built" Documents are required for a specific project that you are quoting this will be covered with the percentage mark up for other labor not covered above on the revised price sheet, item #16.

Question #3: On the Cost Proposal Form item #17 and #18 are the same.

Answer: This was a clerical error and is now corrected on the revised Cost Proposal Form (Attachment 2).

Question #4: Would a Performance Bond be required for projects under this bid?

Answer: No, this bid is for projects that have a cost of less than \$200,000.00. A Performance Bond is not required.

Question #5: On page 13, Paragraph 2.20 Insurance, the District asks for \$1 million per occurrence and \$3 million aggregate and on page 26 Paragraph J., it says to attach evidence of required insurance coverage or proof of insurability in the amounts indicated. If the Contractor does not have the limits required at the time of the bid submittal will this disqualify their bid?

Answer: No. Bidder's must attach as required in the submittal requirements your current limits of insurance and proof of insurability in the amounts indicated in paragraph 2.20. If the Contractor is notified that it is our intent to award this bid to your company and your company does not have the limits of insurance indicated then you must obtain a revised certificate of insurance indicated the required limits of insurance prior to the Board Approval of the award of this bid to your company. The costs associated with the additional insurance requirements must be considered when submitting your bid pricing. See paragraph 2.20 Insurance the first sentence, "The bidder shall secure and maintain at its sole cost and expense during the contract term, the following insurance."

Acknowledgement of Addendum No. 1 by Vendor:

This addendum shall be completed by Vendor and returned with the Bid Package. If the Bid package has already been submitted, this addendum must be submitted to the above address in a sealed envelope, which is marked on the outside Addendum to Bid, Bid title and number.

This is to acknowledge receipt of this addendum, which will become part of the Bid document.

AUTHORIZED NAME (TYPED)

TITLE

AUTHORIZED SIGNATURE

COMPANY NAME