

# THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

## *Purchasing/Property Records/Warehouse*

817 Bill Beck Boulevard, Building 2000 • Kissimmee • Florida 34744-4495

Phone: 407-870-4630 • Fax: 407-870-4616 • [www.osceola.k12.fl.us](http://www.osceola.k12.fl.us)

### SCHOOL BOARD MEMBERS

- District 1 – Jay Wheeler  
407-390-0505
- District 2 – Julius Melendez  
407-922-5113
- District 3 – Cindy Lou Hartig  
407-832-3999
- District 4 – David Stone, Vice Chair  
407-933-2700
- District 5 – John McKay, Chair  
407-957-4056



### Superintendent of Schools

Michael A. Grego, Ed.D.

June 16, 2009

### Bid # SDOC 09-B-111 KR

Custodial Services for KOA Elementary School

#### Addendum # 1

The original Invitation To Bid (ITB) documents shall remain in full force and effect, except as modified herein, and shall take precedence over any contrary provisions in the prior documents. The Bid opening date and time, Tuesday, June 23, 2009 at 2:00 p.m. and location will remain the same as stated in the original bid documents. If you have any questions regarding this Addendum please feel free to contact Kristy L. Rumping, Buyer 1 by email at [rumpingk@osceola.k12.fl.us](mailto:rumpingk@osceola.k12.fl.us) or by phone at (407) 870-4611.

This addendum is being issued to address questions received, make revisions to the ITB document, to release the Facility Space Chart (Attachment E) and the walk-thru sign in sheet (Attachment F).

**Question:** If a company's name has changed in less than five years will they still be considered?

**Answer:** Please see the revisions portion of this addendum.

**Question:** Will a company be considered if they have no school experience?

**Answer:** Paragraph 2.10 Definition of Responsive and Responsible for this bid, Item B. 2. states that bidders are required to complete the Custodial Services Questionnaire (Attachment A) which requires a list of three (3) most significant commercial projects completed in the last three years with similar scope (school and/or airport experience) and magnitude to this project.

**Question:** What is the Ratio of carpet to tile?

**Answer:** The carpet to tile ratio is not available. In general, all classrooms have VCT, Administration is carpet, Media is carpet, Corridors are VCT, Kitchen is quarry tile and Restrooms are ceramic tile. We have also released Attachment E, the Facility Space Chart which shows all spaces/rooms of the school and the type of floor finish for these areas. Bidders should use this information to aid in their bid response. Blue prints are also available in the Purchasing Department for viewing by appointment only.

**Question:** How many classrooms are there?

**Answer:** There are fifty classrooms, six resource rooms, two computer labs, one art and one music room.

#### *Student Achievement – Our Number One Priority*

Districtwide Accreditation by the Southern Association of Colleges and Schools

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An Equal Opportunity Agency

**Question:** Will the Construction Manager be doing an additional clean up?  
**Answer:** There will be no further cleaning by the Construction Manager. Five coats have been applied to the floors; the wax that was used is the same wax that will be provided to the awarded bidder. The awarded bidder will apply two (2) coats of wax and burnish the floors this summer prior to school starting. This is included in the cost of services.

**Question:** Will the awarded bidder be able to use the Restroom Carts at the school?  
**Answer:** No, Section 1.03.5, Item 3 states that the awarded vendor shall supply all cleaning materials, equipment and personnel necessary to perform all required work in accordance with the cleaning standards.

**Question:** Who is the current cleaning company and what is the current yearly contract price?  
**Answer:** This is a new school so there is no previous bid or cleaning companies.

**Question:** Could we have a copy of the companies that attended the walk through?  
**Answer:** The walk-thru sign in sheet is Attachment F.

**The following are revisions to the Invitation To Bid document:**

Page 23 of 60, Section 2.10 Definition of Responsive and Responsible for this bid, B. 6. shall be amended to read:

- 6. Documentation shall accompany information provided on questionnaire showing that company has adequate experience in the Custodial/Janitorial Business. The Vendor must have been providing Custodial Services for the past five (5) years, Please refer to Section 1.03.2, Vendor Requirements- Staffing for details on requirements.

Page 6 of 60, Section 1.03.2 Vendor Requirements, Staffing, 1. Company shall be amended to read:

- 1. Company- The Vendor is required to have the necessary licenses and permits as required by law to conduct business as a professional Custodial contract in Osceola County and must have been providing Custodial Services for the past five (5) years.

Acknowledgment of Addendum #1 by Vendor:

This addendum shall be completed by the Vendor and returned with the bid response. If a bid has already been submitted, this addendum must be submitted to the above address in a sealed envelope, which is marked on the outside: Addendum to Bid, Bid title and number.

This is to acknowledge receipt of this addendum, which will become part of the Bid document.

\_\_\_\_\_  
NAME (TYPED OR PRINTED)

\_\_\_\_\_  
TITLE

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
VENDOR NAME

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PHONE NUMBER