

# THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

## Purchasing/Property Records/Warehouse

817 Bill Beck Boulevard, Building 2000 • Kissimmee • Florida 34744-4495

Phone: 407-870-4630 • Fax: 407-870-4616 • [www.osceola.k12.fl.us](http://www.osceola.k12.fl.us)

### SCHOOL BOARD MEMBERS

District 1 – Jay Wheeler  
407-390-0505  
District 2 – Julius Melendez  
407-922-5113  
District 3 – Cindy Lou Hartig  
407-832-3999  
District 4 – David Stone, Vice Chair  
407-933-2700  
District 5 – John McKay, Chair  
407-957-4056



### Superintendent of Schools

Michael A. Grego, Ed.D.

April 10, 2009

## EXCLUSIVE PROVIDER OF COMPUTERS & VALUE ADDED SERVICES FOR THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

RFP # SDOC-09-P-091 CB

### Addendum # 1

This addendum is being issued to clarify and/or answer any questions regarding the subject RFP.

#### Question:

Will Osceola County consider allowing exceptions to the Specifications contained in the Request For Proposal?

#### Answer:

Please see **Paragraph 3.06**, titled "**Proposal Form**" on **page 10 of 53**, which states in part "if you are taking exception to any of the terms and conditions, include them on corporate stationary". Also, see **Paragraph 3.21**, titled "**Deviations**" on **page 16 of 53**.

#### Question:

Will Osceola County consider exceptions to contract terms and conditions during contract negotiations?

#### Answer:

Yes, we will.

#### Change From:

##### 2.06 ON-SITE WARRANTY RESPONSE TIME

For standard on-site warranty, the Principal Period of Maintenance (PPM), for all computer goods will be from 7:30 a.m. to 4:30 p.m. (EST), Monday through Friday, excluding School District of Osceola County holidays (School Calendar is located at [www.osceola.k12.fl.us](http://www.osceola.k12.fl.us)). During the PPM, the successful Respondent(s) will respond by telephone or e-mail within **four (4) hours** after notification from an authorized District representative of a problem for a desktop, laptop, tablet netbook and/or monitor.

On-site hardware replacement/remediation is expected in all cases within 24 hours of initial notification by the District representative to successful Respondent(s).

#### Change To:

##### 2.06 ON-SITE WARRANTY RESPONSE TIME

For standard on-site warranty, the Principal Period of Maintenance (PPM), for all computer goods will be from 7:30 a.m. to 4:30 p.m. (EST), Monday through Friday, excluding School District of Osceola County holidays (School Calendar is located at [www.osceola.k12.fl.us](http://www.osceola.k12.fl.us)). During the PPM, the successful Respondent(s) will respond by telephone or e-mail within **twenty-four (24) hours** after notification from an authorized District representative of a problem for a desktop, laptop, tablet netbook and/or monitor.

**Student Achievement – Our Number One Priority**

Districtwide Accreditation by the Southern Association of Colleges and Schools

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An Equal Opportunity Agency

On-site hardware replacement/remediation is expected in all cases within 24 hours of initial notification by the District representative to successful Respondent(s).

**Change From:**

**2.07.1** The successful Respondent's service provider shall have the capability and resources to respond to multiple locations simultaneously within **four (4) hours** of notification.

**Change To:**

**2.07.1** The successful Respondent's service provider shall have the capability and resources to respond to multiple locations simultaneously within **twenty-four (24) hours** of notification.

**Change From:**

**2.09 EQUIPMENT EVALUATION**

The District may elect to conduct testing of proposed equipment prior to making an award of a Contract. All Respondents should be prepared to provide hardware and operating system software for such testing prior to award. Should the District elect to test a Respondent's hardware and system software, the Respondent(s) must provide one (1) evaluation system for each product offered as specified in **Attachment "I"**. Respondents will be notified no later than **May 11, 2009**, if an evaluation unit is required. The unit must then be submitted to School District of Osceola County, Purchasing Department, Charles Brooks, Senior Buyer, no later than **May 1, 2009**. If the District determines that the hardware and/or system software does not meet the specifications as stated in the RFP, the District reserves the right to reject the proposal. The Respondent(s) may reclaim all equipment submitted for evaluation. The Respondent(s) will be liable for all costs associated with the hardware and system software submitted for evaluation. The District may also elect to conduct testing after contract award to ensure complete compliance with District standards. Respondent(s) shall pay all shipping cost for all evaluation equipment. The evaluation units of the successful Respondents may also be used by the District to provide the District logo and images.

**Change To:**

**2.09 EQUIPMENT EVALUATION**

The District may elect to conduct testing of proposed equipment prior to making an award of a Contract. All Respondents should be prepared to provide hardware and operating system software for such testing prior to award. Should the District elect to test a Respondent's hardware and system software, the Respondent(s) must provide one (1) evaluation system for each product offered as specified in **Attachment "I"**. Respondents will be notified no later than **May 11, 2009**, if an evaluation unit is required. The unit must then be submitted to School District of Osceola County, Purchasing Department, Charles Brooks, Senior Buyer, no later than **May 12, 2009**. If the District determines that the hardware and/or system software does not meet the specifications as stated in the RFP, the District reserves the right to reject the proposal. The Respondent(s) may reclaim all equipment submitted for evaluation. The Respondent(s) will be liable for all costs associated with the hardware and system software submitted for evaluation. The District may also elect to conduct testing after contract award to ensure complete compliance with District standards. Respondent(s) shall pay all shipping cost for all evaluation equipment. The evaluation units of the successful Respondents may also be used by the District to provide the District logo and images.

**Replace:**

Replace all of the Technical Specifications labeled **ATTACHMENT "I"** with the technical specifications enclosed.

NOTE: There are no other changes.

The RFP opening date and time, April 30, 2009 at 2:00 p.m. and location will remain the same as stated in the original RFP documents.

If you have any questions regarding this Addendum please feel free to contact Charles Brooks, Senior Buyer by phone at (407) 870-4023 or by fax at (407) 870-4616 or by email at [brooksc@osceola.k12.fl.us](mailto:brooksc@osceola.k12.fl.us)

This Addendum #1 is hereby made an integral part of the original RFP and all Respondents shall consider this addendum as part of the original Request For Proposal RFP 09-P-091 CB.

**RETURN ACKNOWLEDGEMENT WITH THE BID BY 2:00 P.M., 04/30/09**

**ACKNOWLEDGMENT**

This Addendum #1 to RFP 09-P-091 CB, Exclusive Provider of Computers & Value Added Services for the School District of Osceola County, Florida has been received and is fully understood.

Company: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Zip Code: \_\_\_\_\_

E-mail address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Signature: \_\_\_\_\_