

THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

Purchasing/Property Records/Warehouse

817 Bill Beck Boulevard, Building 2000 • Kissimmee • Florida 34744-4495

Phone: 407-870-4630 • Fax: 407-870-4616 • www.osceola.k12.fl.us

SCHOOL BOARD MEMBERS

- District 1 – Jay Wheeler
407-390-0505
- District 2 – Julius Melendez
407-922-5113
- District 3 – Cindy Lou Hartig
407-832-3999
- District 4 – David Stone, Vice Chair
407-933-2700
- District 5 – John McKay, Chair
407-957-4056



Superintendent of Schools
Michael A. Grego, Ed.D.

December 15, 2009

REQUEST FOR INFORMATION Cellular Telephones and Service RFI #SDOC 10-I-052 CB

The School District of Osceola County, Florida is interested in gathering information on Cellular Telephones and Service that would be used by District administrators and staff. **The Closing Date is scheduled for Wednesday, January 13, 2010 at 2:00 PM.**

On the following page are questions that interested parties are asked to respond to. District staff will evaluate the responses and may go out to bid for Cellular Telephones and Service at a later date.

All RFI documents must be returned to the buyer listed below before the closing date and time listed above. Please submit one (1) original and four (4) copies and one (1) CD response.

If you have any questions regarding this RFI please contact Charles Brooks – Senior Buyer at phone (407) 870-4630 or by email at: brooksc@osceola.k12.fl.us

I hereby certify that I have read and understand the requirements of this Request for Information #SDOC 10-I-052 CB, "**Cellular Telephones and Service**", and that I, as the bidder, am duly authorized to execute this document and understand that this submittal is for budget analysis purposes only. A separate solicitation will be issued if the District decides to purchase this equipment.

Company Name: _____

Signature _____

Printed Name: _____ Title: _____

Address _____

City _____ State _____ ZIP _____

Telephone _____ Fax _____

E-Mail Address _____

Student Achievement – Our Number One Priority

Districtwide Accreditation by the Southern Association of Colleges and Schools

School District Main Office: 817 Bill Beck Boulevard • Kissimmee • Florida • 34744-4492 • Phone: 407-870-4600 • www.osceola.k12.fl.us

An Equal Opportunity Agency

Some background information on the District: The District is coterminous with Osceola County and operates forty-four schools, which includes twenty-three (23) elementary schools, eight (8) middle schools, eight (8) high schools, four (4) K thru 8 schools, and one (1) 6th thru 12th grade school. The District is also responsible for eleven (11) alternative education sites, and seven (7) charter schools. The total full-time K-12 enrollment of public school students as of September 2008 is 51,594.

New Cellular Telephones and Service for District Administrators and Staff could be implemented over a ninety (90) day period by changing our existing cellular phones and or subscriber identity module (SIM) cards. Presently there are approximately four hundred and ten (410) cellular telephones in use within the district, as follows:

1. Approximately three hundred and fifty-four (354) AT&T Cellular Telephones.
2. Approximately forty-eight (48) Sprint or Nextel Cellular Telephones (push to talk) and eight (8) data cards.

For full consideration of your response please provide as much information and detail as possible when answering the following questions:

1. If a solicitation were developed, what manufacture/brand and type(s) of cellular telephone would you bid and why?
2. What is the cost associated with the cellular telephones offered in question #1?
3. Is there a replacement cost for these units, if so how much is it?
4. What are the fee structures; hourly, monthly, group, etc.?
5. What type of plan or fee program would you offer to the district and why?
6. What type of warranty is available for the unit(s) being offered?
 - a. How long would the warranty period be?
 - b. Is there a cost for the warranty, if so how much?
 - c. Is there an extended warranty available, if so at what cost?
 - d. Are accessories, i.e. holsters/carriers, car chargers, etc., available or included in the unit cost?
7. Will the monthly charge be based on a monthly rate, per minute rate or a pool of minutes?
 - a. Please provide the rate with an explanation of how charges may accumulate.
8. Will there be or is there a charge to change over/transition from one service to another service? Does that charge include phones?
9. Do you offer on-line activation of subscriber identity module (SIM) cards by an account administrator?
10. Do you offer a single point of contact via phone, email and fax? What is your normal response time?
11. Will you or do you offer spares for on-site replacements? (Spares are cell phones that are kept on district property.)
12. Is there a cost involved for the spares for on-site replacement prior to activation?
13. Does or will your company waive fees, i.e. shipping charges, etc., if so, in what situations?
14. What is your normal response time to emergency requests?
15. Where is the servicing office for this account located?