

# THE SCHOOL DISTRICT OF OSCEOLA COUNTY, FLORIDA

## Purchasing/Property Records/Warehouse

817 Bill Beck Boulevard, Building 2000 • Kissimmee • Florida 34744-4495

Phone: 407-870-4630 • Fax: 407-870-4616 • [www.osceola.k12.fl.us](http://www.osceola.k12.fl.us)

### SCHOOL BOARD MEMBERS

- District 1 – Jay Wheeler  
407-390-0505
- District 2 – Julius Melendez  
407-922-5113
- District 3 – Cindy Lou Hartig  
407-832-3999
- District 4 – David Stone, Vice Chair  
407-933-2700
- District 5 – John McKay, Chair  
407-957-4056



Superintendent of Schools

Michael A. Grego, Ed.D.

February 10, 2010

### Pre-Employment and Omnibus Transportation Employee Testing Act (OTETA) Drug and Alcohol Testing Services

ITB # SDOC-10-B-060 NM

Addendum # 1

(To be attached and become a part of the ITB)

The original solicitation documents shall remain in full force and effect, except as modified herein, and shall take precedence over any contrary provisions in the prior documents. The Bid opening date and time, **February 24, 2010** at 2:00 p.m. and location will remain the same as stated in original solicitation document.

This addendum is being issued to address questions received and to make revisions to the above referenced solicitation document.

#### Part I: Questions/Answers:

- Q:** Who is the current vendor?  
**A: First Lab, North Wales, PA**
- Q:** Which laboratory is currently performing the drug screens and confirmations?  
**A: Quest Diagnostic Clinical Laboratories, Inc.**
- Q:** What is the current pricing for items 1-7 on the Bid Submittal Form?  
**A: 1     \$34.25/test**  
**2     \$35.25/test**  
**3     No Cost**  
**4     \$30.50/test**  
**5     \$34.25/test**  
**6     \$250.00/class**  
**7     \$100.00/session**

**Student Achievement – Our Number One Priority**

Districtwide Accreditation by the Southern Association of Colleges and Schools

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4. **Q:** How can we get a copy of the current contract?  
**A:** *The present Contract is the Request For Propose (RFP), issued several years ago, and the Awarded Firm's submittal for that RFP, and under Florida Statutes 119.07(1)(a), you may request a copy of said documents.*
5. **Q:** What are the addresses of the current collection sites?  
**A:** *School Board's Administrative Offices at 817 Bill Beck Blvd., Kissimmee, FL, and the Transportation Offices at 401 Simpson Road, Kissimmee, FL.*
6. **Q:** Are MRO services required for negative, positive, tests or both?  
**A:** *Yes for both.*
7. **Q:** How many tests were performed in 2009?  
**A:** *In the fiscal school year 2008-2009 (July 2008 to July 2009):*  
*540 Pre-Employment Testing*  
*213 OTETA Testing*  
*42 Random Drug & Alcohol Testing*  
*In the fiscal school year 2009-2010 (July 2009 to January 2010):*  
*527 Pre-Employment Testing*  
*138 OTETA Testing*  
*23 Random Drug & Alcohol Testing*
8. **Q:** What are the drugs to be tested, and their cut-off levels for Pre-Employment, and OTETA testing?  
**A:** *The testing shall comply with the Drug Free Workplace Act, Section 112.0455, Florida Statutes and the regulations promulgated hereunder including Florida Administrative Code Rule 59A-24.001-59A-24.009 and with the Omnibus Transportation Employee Testing Act of 1991 ("OTETA") and the regulations promulgated hereunder including 49 C.F.R. Part 382, et al., 49 C.F.R. Part 40, and Rule 1.18, the Osceola County School Board's Drug Free Workplace policy and Drug Detection Levels shall be those levels as prescribed by the applicable Federal and State laws as well as any and all applicable rules and regulations as addressed in the Florida Administrative Code, DOE, DOT and/or the District.*
9. **Q:** The ITB states "Laboratories must be licensed by the Agency for Healthcare Administration in accordance with section 112.055, Florida Statutes and Chapter 59A-24, Florida Administrative Code." Omnibus Transportation Employee testing is to be performed by a SAMHSA certified laboratory. Will SAMHSA certification be accepted?  
**A:** *No. Laboratories must be licensed by the Agency for Healthcare Administration in accordance with section 112.055, Florida Statutes and Chapter 59A-24, Florida Administrative Code." Omnibus Transportation Employee testing is to be performed by a SAMHSA certified laboratory.*
10. **Q:** How many after hours tests were performed in 2009?  
**A:** *No more than 50.*

11. **Q:** How many mobile onsite collections were performed in 2009?  
**A:** around 60.
12. **Q:** How many specimens are there daily per location?  
**A:** around 50 per week; during the Summer months, more specimens are collected than in the Winter months.
13. **Q:** Please let me know which MRO you would like to use whether it is the one that is in good standing or one of the others.  
**A:** The Medical Review Officer selected by the Awarded Bidder must be certified and in good standing with the AAMRO, and must be acceptable with this School Board.
14. **Q:** There is an error in regards to the requirements of CDL drug testing, should it not state 5 panel instead of 10 panel since it is a federal regulation that a 5 panel DOT test be performed?  
**A:** The 10 panel is required by this School Board.
15. **Q:** Is it not Florida law that a bid be awarded to the lowest responsive bidder per Florida Statutes?  
**A:** No. State Board of Education, Administrative Rule 6A-1.012(6). Permits the School Board the right to award the contract to the bidder(s) that the Board deems to offer the lowest responsive and responsible bid(s). The Board is therefore not bound to accept a bid on the basis of lowest price. In addition, the Board has the sole discretion and reserves the right to cancel this Bid, to reject any and all bids, to waive any and all informalities and/or irregularities, or to re-advertise with either the identical or revised specifications, if it is deemed to be in the best interest of the Board to do so. Each bid submittal shall be evaluated for conformance as responsive and responsible using the following criteria:
- A. Proper submittal of ALL documentation as required by this bid. (Responsive)
- B. The greatest benefits to the School District as it pertains to: (Responsible)
1. Total Cost
  2. Delivery
  3. Past Performance. In order to evaluate past performance, all bidders are required to submit:
    - a. A list of references with the bid and;
    - b. A list of relevant projects completed within the last 3 years that are the same or similar to the magnitude of this ITB.
  4. All technical specifications associated with this bid.
  5. Financial Stability: Demonstrated ability, capacity and/or resources to acquire and maintain required staffing.

**Bidders are reminded that award may not necessarily be made to the lowest bid. Rather, award will be made to the lowest responsive, responsible, bidder whose bid represents the best overall value to the School District when considering all evaluation factors.**

16. Q.:Is it required that the Medical Review Office (MRO) utilized be located within twenty-five (25) miles of your location?  
**A: No. See the answer to Question # 13 in this Addendum.**

**Part II: Addition:**  
Under Paragraph 1.02.01 D. 3.: The Firm shall provide a minimum of two (2) collection sites in Osceola County, Florida, **and provide both male and female personnel for the purpose of sample collection.**

If you have any questions regarding this Addendum #1 please contact Neil D. McDonald, Purchasing Supervisor by phone at (407) 870-4625 or by email at [mcdonaln@osceola.k12.fl.us](mailto:mcdonaln@osceola.k12.fl.us)

Sincerely,

Cheryl L. Olson, CPPO, C.P.M., CPM, FCCN  
Director of Purchasing and Warehouse Services

CLO/ndm

**Acknowledgment of Addendum #1 by Vendor:**

This addendum shall be completed by the Vendor and returned with the bid response. If a bid has already been submitted, this addendum must be submitted to the above address in a sealed envelope, which is marked on the outside: Addendum to Bid, Bid title and number.

This is to acknowledge receipt of this addendum, which will become part of the Bid document.

_____ NAME (TYPED OR PRINTED)	_____ TITLE
_____ SIGNATURE	_____ VENDOR NAME
_____ DATE	_____ PHONE NUMBER