

The School District of Osceola County, Florida

Blaine A. Muse - Superintendent

817 Bill Beck Boulevard • Kissimmee, Florida 34744-4495
Phone: 407-870-4600 • FAX 407-870-4010 • www.osceola.k12.fl.us



Sent on 5/6/08 to Fax # 850-878-3676

May 6, 2008

Mr. Robin Winton, PE
Winton Test & Balance, Inc.
1215 A Lee Avenue
Tallahassee, FL 32303

Re: RFQ #SDOC 08-Q-080LK- FPC, HVA C Test & Balance Services for Elementary M, Elementary N, MCE HVAC Renovations, MCE Classroom Addition, PHE Classroom Addition and PHS Auditorium.

Dear Mr. Winton:

Thank you for your interest in the above mentioned projects. On Monday, May 5, 2008, the Selection Committee recommended The Phoenix Agency and Southern Independent Testing Agency for these projects. This recommendation is scheduled for presentation to the School Board on May 20, 2008.

The firms were ranked as follows:

1. The Phoenix Agency
Elementary M, MCE HVAC Renovations and MCE Classroom Addition
2. Southern Independent Testing Agency
Elementary N, PHE Classroom Addition and PHS Auditorium
3. Winton Test & Balance
No Award – AABC Certification Pending

All submittals received by the Purchasing Department have been sent to Records Retention as required by the Department of Education and are not available for return.

I have attached a copy of the Selection Committee's scoring summary for your review and use. Should you have any questions, please call Lisa Kesecker, Purchasing Specialist, at 407-870-4622.

Thank you for your interest in doing business with The School District of Osceola County, Florida.

Sincerely,

A handwritten signature in cursive script that reads "Cheryl L. Olson".

Cheryl L. Olson, C.P.M., CPM
Director of Purchasing and Warehouse

CLO/ik
Attachment

cc: Blaine A. Muse
Bob Nanni
William Collins
Eric Shawn Houston
Neil McDonald
Selection Committee & RFQ Solicitation File

SCHOOL BOARD MEMBERS

THOMAS E. CHALIFOUX, JR.
DISTRICT NO. 2 - KISSIMMEE
PHONE: 407-846-0977

TOM GREER
DISTRICT NO. 4 - KISSIMMEE
PHONE: 407-892-8200

JOHN MCKAY
DISTRICT NO. 5 - ST. CLOUD
PHONE: 407-957-4056

DAVID E. STONE
DISTRICT NO. 3 - KISSIMMEE
PHONE: 407-933-2700

JAY WHEELER
DISTRICT NO. 1-KISSIMMEE
PHONE: 407-390-0505

Administrative Complex Offices

Alternative Programs
2220 E. Irla Bronson Memorial Highway,
Suite 7
Kissimmee, FL 34744-4495
PHONE: 407-343-8713
FAX: 407-343-8776

Exceptional Student Education
805 Bill Beck Boulevard
Kissimmee, FL 34744-4495
PHONE: 407-343-8700
FAX: 407-343-8775

Facilities
809 Bill Beck Boulevard
Kissimmee, FL 34744-4495
PHONE: 407-518-2964
FAX: 407-518-2985

Professional Development
799 Bill Beck Boulevard
Kissimmee, FL 34744-4495
PHONE: 407-518-2940
FAX: 407-518-2988

Student Services
801 Bill Beck Boulevard
Kissimmee, FL 34744-4495
PHONE: 407-870-4897
FAX: 407-870-4629

Board Meets First Tuesday of Each Month

DISTRICT-WIDE ACCREDITATION BY THE SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS

An Equal Opportunity Agency

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May 6, 2008

Sent on 5/6/08 to Fax # 813-949-5084

Mr. Charles Kaupp
SITA - Southern Independent Testing Agency, Inc.
138A Whitaker Road
Lutz, FL 33549

Re: RFQ #SDOC 08-Q-080LK- FPC, HVAC Test & Balance Services for Elementary M, Elementary N, MCE HVAC Renovations, MCE Classroom Addition, PHE Classroom Addition and PHS Auditorium Building.

Dear Mr. Kaupp:

Thank you for your interest in the above mentioned projects. On Monday, May 5, 2008, the Selection Committee recommended The Phoenix Agency and Southern Independent Testing Agency for the various projects. This recommendation is scheduled for presentation to the School Board on May 20, 2008.

1. The Phoenix Agency
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3. Winton Test & Balance
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After the School Board approves the award recommendation you will be contacted to commence contract negotiations. After the School Board approves the final contract, you will receive a copy of the executed contract and a notice to proceed letter from Eric Houston, Assistant Superintendent of Facilities and Maintenance outlining the Project Manager and contact personnel for the project.

Thank you for your interest in doing business with The School District of Osceola County, Florida.

Sincerely,


Cheryl L. Olson, C.P.M., CPM
Director of Purchasing and Warehouse

CLO/IK
Attachment

cc: Blaine A. Muse
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Eric Shawn Houston
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Mr. David Smith
The Phoenix Agency, Inc.
Lake Laurel Executive Center
16105 N. Florida Avenue, Suite B-1
Lutz, FL 33549

Re: RFQ #SDOC 08-Q-080LK- FPC, HVAC Test & Balance Services for Elementary M, Elementary N, MCE HVAC Renovations, MCE Classroom Addition, PHE Classroom Addition and PHS Auditorium Building.

Dear Mr. Smith:

Thank you for your interest in the above mentioned projects. On Monday, May 5, 2008, the Selection Committee recommended The Phoenix Agency and Southern Independent Testing Agency for the various projects. This recommendation is scheduled for presentation to the School Board on May 20, 2008.

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Sincerely,


Cheryl L. Olson, C.P.M., CPM
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HVAC Test Balance for Elementary M, N, MCE, PHE PHS

SITA - Southern Independent Testing Agency, Inc.		Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Total Points
<u>Qualifications of Prospective Firms</u>	Relevant experience in related exp for K12 public schools	3	3	4	4		
Weight	20	60	60	80	80	0	280
<u>References</u>	3 Letters of Reference	3	4	4	3		
Weight	5	15	20	20	15	0	70
<u>Overall Approach & Methodology</u>	Demonstrate plan for performing the required services	4	3	4	4		
Weight	20	80	60	80	80	0	300
<u>Experience & Qualifications of Personnel</u>	General & specific project related experience & capability of in-house staff & sub-consultants (Project Team)	4	3	4	4		
Weight	20	80	60	80	80	0	300
<u>Project Scheduling</u>	Managing and executing work within optimum timeframe	3	3	3	3		
Weight	20	60	60	60	60	0	240
<u>Knowledge of SREF & School District Policies</u>	Demonstrate knowledge of SREF, local codes & ordinances, how school districts operate in FL	4	4	4	3		
Weight	5	20	20	20	15	0	75
<u>Cost Control/ Value Engineering</u>	Evaluation of building systems, const techniques, materials	4	3	4	4		
Weight	10	40	30	40	40	0	150
Overall Total Weighted Score							1415

HVAC Test Balance for Elementary M, N, MCE, PHE PHS

The Phoenix Agency, Inc.		Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Total Points
<u>Qualifications of Prospective Firms</u>	Relevant experience in related exp for K12 public schools	4	4	4	4		
Weight	20	80	80	80	80	0	320
<u>References</u>	3 Letters of Reference	4	4	4	4		
Weight	5	20	20	20	20	0	80
<u>Overall Approach & Methodology</u>	Demonstrate plan for performing the required services	4	4	4	4		
Weight	20	80	80	80	80	0	320
<u>Experience & Qualifications of Personnel</u>	General & specific project related experience & capability of in-house staff & sub-consultants (Project Team)	4	4	4	4		
Weight	20	80	80	80	80	0	320
<u>Project Scheduling</u>	Managing and executing work within optimum timeframe	4	3	4	4		
Weight	20	80	60	80	80	0	300
<u>Knowledge of SREF & School District Policies</u>	Demonstrate knowledge of SREF, local codes & ordinances, how school districts operate in FL	4	4	4	4		
Weight	5	20	20	20	20	0	80
<u>Cost Control/ Value Engineering</u>	Evaluation of building systems, const techniques, materials	4	4	4	4		
Weight	10	40	40	40	40	0	160
Overall Total Weighted Score							1580

HVAC Test Balance for Elementary M, N, MCE, PHE PHS

Winton Test & Balance, Inc.		Evaluator 1	Evaluator 2	Evaluator 3	Evaluator 4	Evaluator 5	Total Points
<u>Qualifications of Prospective Firms</u>	Relevant experience in related exp for K12 public schools	0	0	1	0		
Weight	20	0	0	20	0	0	20
<u>References</u>	3 Letters of Reference	2	3	3	2		
Weight	5	10	15	15	10	0	50
<u>Overall Approach & Methodology</u>	Demonstrate plan for performing the required services	2	2	2	3		
Weight	20	40	40	40	60	0	180
<u>Experience & Qualifications of Personnel</u>	General & specific project related experience & capability of in-house staff & sub-consultants (Project Team)	3	3	2	3		
Weight	20	60	60	40	60	0	220
<u>Project Scheduling</u>	Managing and executing work within optimum timeframe	2	2	2	3		
Weight	20	40	40	40	60	0	180
<u>Knowledge of SREF & School District Policies</u>	Demonstrate knowledge of SREF, local codes & ordinances, how school districts operate in FL	2	3	2	2		
Weight	5	10	15	10	10	0	45
<u>Cost Control/ Value Engineering</u>	Evaluation of building systems, const techniques, materials	3	3	4	3		
Weight	10	30	30	40	30	0	130
Overall Total Weighted Score							825