



The School District of Osceola County, Florida

2023-2024 School Enrollment Information

The following documentation is required to register your student in an Osceola County school.

Verification of Legal Name and Guardianship of Student A parent must have 50% custody or more to register a student in Osceola County

- Birth Certificate
- Photo ID of Person Registering

Verification of Age

- Birth Certificate – A certified Birth Certificate is required for Pre-K, Kindergarten and First Grade
 - To enter **Pre-K**, a child must be 4 years old on or before September 1.
 - To enter **Kindergarten**, a child must be 5 years old on or before September 1.
 - To enter **First Grade**, a child must be 6 years old on or before September 1.

Verification of Immunization, Physical Exam and Student Health Information

- Florida Certification of Immunization, Florida Form 680 which can be obtained at the Osceola County Health Department located in Kissimmee or Poinciana or at a doctor's office.
- Proof of physical examination by a U.S. doctor within 12 months prior to the anticipated first day of school enrollment (i.e., the first day the student attends school)
 - 30-day exemption will be granted for students who are previously enrolled in a Florida school
- Student Health Information (FC-600-1963) must be completed.

Verification of Academic History

- Last Report Card or
- Most current transcript
- Verification of Special Education Information (if applicable)
 - Current IEP
- Current 504 Plan (if applicable)

Verification of address in Osceola County (one document from each category)

- Category 1: Mortgage document, current **properly executed*** rental or lease agreement, property tax records
- Category 2: Current utility bill or receipt of utilities turned on or income tax records or proof of receipt of government benefits.
 - If you do not have a lease or deed in your name a Verification of Address must be obtained. (Information available on District website or on Proof of Address Information sheet)

If person registering is not on the birth certificate, one of the following must be provided:

- Court Custody Documentation Signed by a Judge (this includes divorce decree)
- Department of Children and Families Placement Letter
- Educational Guardianship (given only when parents or custodial parent lives outside of Osceola County or adjacent counties of Polk, Orange, Lake or Brevard). This document is available at Student Services. Supporting documentation is required.

*A Properly Executed Rental Agreement or Lease will include the name, signature, and contact information of both the lessee and the leaser, contain all pages and be current at the time of registration.