**Request a New Virtual Course**

**If you have an active FLVS account**

1. Check your Academic Profile for **NeoCity**
   1. Click Academic Profile (top right, click on 3 lines icon)
   2. District should be Osceola
   3. Change Physical School to NeoCity Academy
   4. Change Physical School Counselor to Megan Fellows
2. Request new course (top right, click on 3 lines icon)
   1. Choose Osceola Virtual School
   2. Leave “how did you hear about us blank”

**After you are registered, there is no need to email Mrs. Fellows as she approves requests every night.  Just log-in on your start date!  FLVS will email NeoCity your final grade once you complete the class.**

